



CITY OF BARABOO COMMON COUNCIL AGENDA

Council Chambers, 101 South Blvd., Baraboo, Wisconsin

Tuesday, April 23, 2019, 7:00 P.M.

Regular meeting of the Common Council, Mayor Palm presiding.

Notices sent to Council members: Wedekind, Kolb, Plautz, Sloan, Petty, Ellington, Alt, Kierzek, and Thurow

Notices sent to City Staff and Media: Atty. Truman, Adm. Geick, Clerk Zeman, Finance Director Haggard, City Engineer Pinion, Utility Super. Peterson, Street Super. Gilman, Police Chief Schauf, Parks & Recreation Dir. Hardy, City Treasurer Laux, Fire Chief Kevin Stieve, Library Director Jessica Bergin, CDA Director, the News Republic, WBDL, and 99.7FM

Notices sent to other interested parties: Citizen Agenda Group, Media Agenda Group

1. **CALL TO ORDER**

2. **ROLL CALL AND PLEDGE OF ALLEGIANCE**

3. **APPROVAL OF PREVIOUS MINUTES** (Voice Vote): April 9 & 16, 2019

4. **APPROVAL OF AGENDA** (Voice Vote):

5. **COMPLIANCE WITH OPEN MEETING LAW NOTED**

6. **PRESENTATIONS** The Mayor would like to read the following proclamations declaring:

- April 26, 2019 as National Arbor Day
- May 11, 2019 as World Migratory Bird Day
- Week of May 11-18, 2019 as Creative Economy Week
- May, 2019 as National Senior Health & Fitness Month

7. **PUBLIC INVITED TO SPEAK** (Any citizen has the right to speak on any item of business that is on the agenda for Council action if recognized by the presiding officer.)

8. **CONSENT AGENDA** (Roll Call)

CA-1...Approve the accounts payable to be paid in the amount of \$_____

9. **ORDINANCES ON 2nd READING**

SRO-1...Amend Section 3.15, Procedure for Competitive Bidding, of the Baraboo Municipal Code to account for the Common Council's adoption of the City's Purchasing Policy.

10. **NEW BUSINESS RESOLUTIONS**

NBR-1...Approve First Amendment to the Intergovernmental Agreement with West Baraboo for use of 2018/2019 Stewardship Grant Funds.

NBR-2...Authorize budget amendment of \$1,792 for window washing at Municipal Building.

NBR-3...Authorize the Baraboo-Wisconsin Dells Regional Airport Commission to petition for state airport development aid.

NBR-4...Authorize the formation of Complete Count Committees for the 2020 United States Census Bureau.

11. **COMMITTEE OF THE WHOLE**

- City Administrator Recruitment

12. **OTHER ACTIONABLE ITEMS**

- Approve the City Administrator Recruitment Process Outline.
- Authorize the City to solicit bids for a professional recruiter.

13. **ADMINISTRATOR AND COUNCIL COMMENTS**

14. **REPORTS, PETITIONS, AND CORRESPONDENCE** - The City acknowledges receipt and distribution of the following:

Reports: March 2019 – Treasurer, Fire Dept.

Minutes from the Following Meetings:

Copies of these meeting minutes are included in your packet:

| | | | |
|-----------------|---------|----------------|---------|
| Finance | 4-9-19 | BID Promotions | 4-9-19 |
| UW Campus Comm. | 3-21-19 | BEDC | 4-4-19 |
| Ambulance | 2-27-19 | BID Parking | 3-14-19 |

Copies of these meeting minutes are on file in the Clerk's office:

| | | | |
|--------------------|-----------------|-------------------|---------|
| Friends of Library | 4-2-19, 4-10-19 | Park & Recreation | 3-18-19 |
| CDA | 4-2-19 | | |

Petitions and Correspondence Being Referred: None

15. **ADJOURNMENT** (Voice Vote)

Brenda Zeman, City Clerk

For more information about the City of Baraboo, visit our website at www.cityofbaraboo.com

APRIL

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|---------------|-----------------|-----------|----------------------------|--------|----------|
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| | | Finance Council | BID | Emergency Mgt. Public Arts | | |
| 28 | 29 | 30 | 1 | 2 | 3 | 4 |
| | Public Safety | | | | | |

May

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--|-----------------------|-----------|----------------|--------|----------|
| 28 | 29 | 30 | 1 | 2 | 3 | 4 |
| | | | | BEDC | | |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| | Administrative | CDA | | | | |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| | Park & Rec | Finance Council | BID | UW Campus | | |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| | Public Safety SCDC PFC | Plan Library Board | | Emergency Mgt. | | |
| 26 | 27 | 28 | 29 | 30 | 31 | 1 |
| | Memorial Day CITY OFFICES CLOSED | Finance Council | Ambulance | Public Arts | | |

y

PLEASE TAKE NOTICE - Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires the meeting or materials at the meeting to be in an accessible location or format should contact the City Clerk at 101 South Blvd., Baraboo, WI or phone (608) 355-2700 during regular business hours at least 48 hours before the meeting so reasonable arrangements can be made to accommodate each request.

Agenda jointly prepared by D. Munz and B. Zeman

Agenda posted on 04/18/2019

Council Chambers, Municipal Building, Baraboo, Wisconsin
Tuesday, April 9, 2019 – 7:00 p.m.

Mayor Palm called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Kolb, Plautz, Sloan, Petty, Ellington, Alt, Kierzek, Thurow

Council Members Absent:

Others Present: Chief Schauf, Clerk Zeman, Adm. Geick, Atty. Truman, Fire Chief Stieve, T. Pinion, members of the press and others.

The Pledge of Allegiance was given.

Moved by Ellington, seconded by Sloan and carried to approve the minutes of March 26, 2019.

Moved by Alt, seconded by Wedekind and carried to approve the agenda.

Compliance with the Open Meeting Law was noted.

PRESENTATION-

The Mayor read a proclamation declaring:

- April 2019 as National Autism Awareness Month

PUBLIC INVITED TO SPEAK – No one spoke.

MAYOR'S BUSINESS

The Mayor congratulated Fire Chief Kevin Stieve who is celebrating his 25th anniversary with the Baraboo Fire Department. Congratulations Kevin!

CONSENT AGENDA

Resolution No. 18-145

THAT the Accounts Payable, in the amount of \$609,013.38 as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Resolution No. 18-146

That the following budget amendments are authorized:

- 1st Quarter, 2019 City-Wide Budget Amendments for \$346,336

2019 1st Quarter Budget Amendments

Supplemental Budget

General Fund

| Department | Account Number | Account Name | Original Budget | Change | Amended Budget |
|-----------------|----------------------|--------------------------------|-----------------|---------|----------------|
| Fire | 100-21-49310-000 | Fund Balance Applied_Donations | - | (1,542) | (1,542) |
| Fire Protection | 100-21-52200-346-400 | Uniforms - Designated | - | 1,542 | 1,542 |

To create budget for Fire Helmets & Liners

Capital Projects

| | | | | | |
|-------|----------------------|---------------------|----------|---------|----------|
| Parks | 430-52-48300-000 | Sale of Assets | (28,000) | (9,500) | (37,500) |
| Parks | 430-52-55200-814-000 | Equipment Purchases | 61,000 | 9,500 | 70,500 |

To create budget for trade-in value skidsteer

BID

| | | | | | |
|-----------------------|----------------------|----------------------|--------|---------|---------|
| BID | 390-69-49300-000 | Fund Balance Applied | - | (5,000) | (5,000) |
| Community Development | 390-69-56700-300-972 | Promotions | 20,500 | 5,000 | 25,500 |

To utilize reserves for branding initiative

General Fund

| | | | | | |
|--------------------|----------------------|-----------------------|-----|---------|---------|
| City Administrator | 100-14--49300-000 | Fund Balance Applied | - | (2,220) | (2,220) |
| Administration | 100-14-51400-215-000 | Professional Services | 500 | 2,220 | 2,720 |

To utilize fund balance for Mueller Communications High School incident

General Fund

| | | | | | |
|---------------------|----------------------|-------------------------------|-------------|------------|-------------|
| General Government | 100-10-49300-000 | Fund Balance Applied | (683,294) | (139,544) | (822,838) |
| Finance | 230-11-43531-610 | Taxi Capital Grant | (29,600) | (28,941) | (58,541) |
| Finance | 230-11-49300-000 | Fund Balance Applied | - | (7,235.00) | (7,235.00) |
| General Government | 430-10-49300-000 | Fund Balance Applied | (1,813,860) | (9,963) | (1,823,823) |
| General Government | 490-10-49300-000 | Fund Balance Applied | - | (136,952) | (136,952) |
| Parks | 870-52-49300-000 | Fund Balance Applied | (57,200) | (5,439) | (62,639) |
| Data Processing | 100-10-51450-814-000 | Equipment Purchases | 16,810 | 6,688 | 23,498 |
| Storage Buildings | 100-31-51630-822-000 | Building Improvements | 10,000 | 24,752 | 34,752 |
| Street Maintenance | 100-31-53300-364-000 | Signs & Materials | 27,500 | 1,125 | 28,625 |
| Snow & Ice | 100-31-53350-361-000 | Blades & Plow Materials | 12,000 | 3,545 | 15,545 |
| Snow & Ice | 100-31-53350-814-000 | Equipment Purchases | - | 77,573 | 77,573 |
| Civic Center | 100-52-55130-822-000 | Building Improvements | 30,700 | 16,413 | 47,113 |
| Zoo | 100-52-55410-260-000 | Repair & Maint Serv-Buildings | 4,900 | 2,800 | 7,700 |
| Pool | 100-53-55420-822-000 | Building Improvements | - | 6,648 | 6,648 |
| Taxi Transportation | 230-11-53500-810-000 | Vehicle Purchase | 37,000 | 36,176 | 73,176 |
| Parks | 430-52-55200-821-000 | Land or Land Improvements | 137,000 | 9,963 | 146,963 |
| Public Works | 490-31-53240-810-000 | Vehicle Purchase | 101,500 | 136,952 | 238,452 |
| Zoo | 870-52-55410-861-000 | Facilities Improvements | 20,700 | 5,439 | 26,139 |

To create budget for 2018 Open POs

2019 1st Quarter Budget Amendments**Budgetary Transfers****General Fund**

| Department | Account Number | Account Name | Original Budget | Change | Amended Budget |
|------------|----------------------|-----------------------|-----------------|---------|----------------|
| Parks | 100-52-55200-822-000 | Building Improvements | 4,500 | (4,500) | - |
| Parks | 100-52-55200-814-000 | Equipment Purchases | 7,500 | (2,500) | 5,000 |
| Zoo | 100-52-55410-814-000 | Equipment Purchases | 4,500 | 7,000 | 11,500 |

To transfer Tommy Gate and shed \$ for freezer

General Fund

| | | | | | |
|-------------------|----------------------|-------------------------------|--------|---------|--------|
| PS/Admin Building | 100-11-51640-260-000 | Repair & Maint Serv-Buildings | 17,492 | (4,000) | 13,492 |
| PS/Admin Building | 100-11-51640-220-000 | Telephone | 2,036 | 4,000 | 6,036 |

To transfer funds for CCC Technologies Phone

Corson Square

| | | | | | |
|--------------------|----------------------|--------------------------|--------|---------|--------|
| CDA Ordinary Maint | 980-67-44000-350-000 | Repair & Maint Materials | 24,500 | (3,000) | 51,500 |
|--------------------|----------------------|--------------------------|--------|---------|--------|

| | | | | | |
|--------------------|----------------------|--------------------------|--------|---------|--------|
| CDA Ordinary Maint | 981-67-44000-350-000 | Repair & Maint Materials | 17,500 | (3,000) | 14,500 |
| CDA Ordinary Maint | 980-67-44000-281-000 | Snow Removal & Mowing | 3,000 | 3,000 | 6,000 |
| CDA Ordinary Maint | 981-67-44000-281-000 | Snow Removal & Mowing | 3,000 | 3,000 | 6,000 |

To transfer funds for snow plowing services

Donahue Terrace

| | | | | | |
|--------------------|----------------------|-------------------------------|----------|----------|--------|
| CDA Ordinary Maint | 980-67-44000-260-000 | Repair & Maint Serv-Buildings | 30,000 | (16,000) | 14,000 |
| CDA Ordinary Maint | 980-67-44000-390-000 | Other Supplies & Expense | (15,000) | 16,000 | 1,000 |

To transfer funds for bed bug infestation

General Fund

| | | | | | |
|-------------------|----------------------|-------------|--------|---------|--------|
| PS/Admin Building | 100-11-51640-222-000 | Electricity | 41,000 | (5,000) | 36,000 |
| PS/Admin Building | 100-11-51640-223-000 | Heat | 6,000 | 5,000 | 11,000 |

To transfer funds for heat being underbudgeted

Donahue Terrace

| | | | | | |
|--------------------|----------------------|--------------------------|--------|---------|--------|
| CDA Ordinary Maint | 980-67-44000-350-000 | Repair & Maint Materials | 27,000 | (5,500) | 21,500 |
| CDA Ordinary Maint | 980-67-44000-392-000 | Small Equipment Purchase | 1,500 | 5,500 | 7,000 |

To trsfr funds for refrigerator & other equipt

General Fund

| | | | | | |
|-----------------------|----------------------|--------------------------|--------|---------|--------|
| Machinery & Equipment | 100-31-53240-348-000 | Gas. Diesel. Oil. Grease | 15,000 | (4,000) | 11,000 |
| Street Maintenance | 100-31-53300-348-000 | Gas. Diesel. Oil. Grease | 12,000 | (3,000) | 9,000 |
| Snow & Ice | 100-31-53350-348-000 | Gas. Diesel. Oil. Grease | 16,000 | 7,000 | 23,000 |

To transfer funds for snow&ice over budget

Moved by Petty, seconded by Wedekind and carried that the Consent Agenda be approved-9 ayes.

2ND READING ORDINANCES

Moved by Sloan, seconded by Petty and carried unanimously to approve the 2nd reading of **Ordinance No. 2516** amending Chapter 17.18(4) and the Zoning District Map rezoning tax parcels 206-1152-99500, 206-1152-99510, & 206-1152-99800 from A-1 Agricultural Transition to I-4 Planned Industrial/Business.

NEW BUSINESS

Resolutions:

Resolution No. 18-147

Resolved by the Common Council of the City of Baraboo, Sauk County, Wisconsin: To authorize the City Administrator to sign the agreement with Sauk County MIS.

Moved by Wedekind, seconded by Plautz and carried that **Resolution No. 18-147** be approved-9 ayes.

Resolution No. 18-148

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin: To adopt the revised Purchasing Policy for the City of Baraboo.

Moved by Ellington, seconded by Sloan and carried that **Resolution No. 18-148** be approved-9 ayes.

Resolution No. 18-149

Resolved by the Common Council of the City of Baraboo, Sauk County, Wisconsin: To adopt the City of Baraboo Information Technology Use Policy.

Moved by Petty, seconded by Wedekind and carried that **Resolution No. 18-149** be approved-9 ayes.

Resolution No. 18-150

WHEREAS, Federal monies are available under the Wisconsin Community Development Block Grant (CDBG) program, administered by the State of Wisconsin, Department of Administration, Division of Energy, Housing and Community Resources (DEHCR), for the improvement of public facilities (CDBG-PF); and

WHEREAS, after public meeting and due consideration, the Citizen Participation Committee has recommended that an application be submitted to the State of Wisconsin for the following project:

The Reconstruction of Lake Street from Walnut Street to Springbrook Drive

WHEREAS, it is necessary for the Common Council to approve a **Residential Anti-Displacement and Relocation Assistance Plan**.

This Residential Anti-Displacement and Relocation Assistance Plan (RARAP) is prepared by the City of Baraboo in accordance with the Housing and Community Development Act of 1974, as amended; and HUD regulations at 24 CFR 42.325 and is applicable to our CDBG projects.

Minimize Displacement

Consistent with the goals and objectives of activities assisted under the Act, the City of Baraboo will take the following steps to minimize the direct and indirect displacement of persons from their homes:

- ☒ Coordinate code enforcement with rehabilitation and housing assistance programs.
- ☒ Stage rehabilitation of apartment units to allow tenants to remain in the building/complex during and after the rehabilitation, working with empty units first.
- ☒ Where feasible, give priority to rehabilitation of housing, as opposed to demolition, to avoid displacement.
- ☒ Target only those properties deemed essential to the need or success of the project.
- ☒ Additional action that will be taken to address local needs & priorities, as determined by the Unit of General Local Government (UGLG).

Relocation Assistance to Displaced Persons

The City of Baraboo will provide relocation assistance for lower-income tenants who, in connection with an activity assisted under the CDBG Program, move permanently or move personal property from real property as a direct result of the demolition of any dwelling unit or the conversion of a lower-income dwelling unit in accordance with the requirements of 24 CFR 42.350. A displaced person who is not a lower-income tenant, will be provided relocation assistance in accordance with the Uniform Relocation

Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR Part 24.

One-for-One Replacement of Lower-Income Dwelling Units

The City of Baraboo will replace all occupied and vacant occupiable lower-income dwelling units demolished or converted to a use other than lower-income housing in connection with a project assisted with funds provided under the CDBG Program in accordance with 24 CFR 42.375.

*Before entering into a contract committing the City of Baraboo to provide funds for a project that will directly result in demolition or conversion of lower-income dwelling units, the City of Baraboo will make public by **[describe how, such as publication in a newspaper of general circulation]** and submit to HUD [the State, under the State CDBG Program] the following information in writing:*

1. A description of the proposed assisted project;
2. The address, number of bedrooms, and location on a map of lower-income dwelling units that will be demolished or converted to a use other than as lower-income dwelling units as a result of an assisted project;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. To the extent known, the address, number of lower-income dwelling units by size (number of bedrooms) and location on a map of the replacement lower-income housing that has been or will be provided. **NOTE: See also 24 CFR 42.375(d).**
5. The source of funding and a time schedule for the provision of the replacement dwelling units;
6. The basis for concluding that each replacement dwelling unit will remain a lower-income dwelling unit for at least 10 years from the date of initial occupancy; and
7. Information demonstrating that any proposed replacement of lower-income dwelling units with smaller dwelling units (e.g., a 2-bedroom unit with two 1-bedroom unit), or any proposed replacement of efficiency or single-room occupancy (SRO) units with units of a different size, is appropriate and consistent with the housing needs and priorities identified in the HUD-approved Consolidated Plan and 24 CFR 42.375(b).

To the extent that the specific location of the replacement dwelling units and other data in items 4 through 7 are not available at the time of the general submission, the City of Baraboo will identify the general location of such dwelling units on a map and complete the disclosure and submission requirements as soon as the specific data is available.

Replacement not Required Based on Unit Availability

Under 24 CFR 42.375(d), the City of Baraboo may submit a request to HUD (or to the State, if funded by the State) for a determination that the one-for-one replacement requirement does not apply based on objective data that there is an adequate supply of vacant lower-income dwelling units in standard condition available on a non-discriminatory basis within the area.

Contacts

The Community Development Authority of the City of Baraboo (608-355-2700) is responsible for

tracking the replacement of lower-income dwelling units and ensuring that they are provided within the required period.

The Community Development Authority of the City of Baraboo (608-355-2700) is responsible for providing relocation payments and other relocation assistance to any lower-income person displaced by the demolition of any dwelling unit or the conversion of lower-income dwelling units to another use.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Baraboo does approve this Residential Anti-Displacement and Relocation Assistance Plan.

Moved by Plautz, seconded by Wedekind and carried that **Resolution No. 18-150** be approved-9 ayes.

Ordinances:

Moved by Sloan, seconded by Kolb and carried unanimously to approve the 1st reading of **Ordinance No. 2517** amending Section 3.15, Procedure for Competitive Bidding, of the Baraboo Municipal Code to account for the Common Council's adoption of the City's Purchasing Policy.

ADMINISTRATOR AND COUNCIL COMMENTS – None.

REPORTS and MINUTES

The City officially acknowledges receipt and distribution of the following:

Reports:

- 1st Qtr. 2019 Financial Reports
- March 2019 Building Inspection

Minutes from the Following Meetings -

Finance/Personnel Committee – Dennis Thurow Committee Room, #305

March 26, 2019

Members Present: Petty, Thurow, Sloan

Absent: none

Others Present: Mayor Palm, E. Geick, E. Truman, B. Zeman, C. Haggard, John Bare, Joe Colossa

Call to Order –Ald. Petty called the meeting to order at 6:30 p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Thurow to approve the minutes of March 12, 2019. Moved by Sloan, seconded by Thurow to approve the agenda. Motion carried unanimously.

Action Items

- a) **Accounts Payable** – Moved by Sloan seconded by Thurow to recommend to Council approval of the accounts payable for \$962,974.32. Motion carried unanimously.
- b) **Approve the 2018 4th Qtr. Budget Amendments** The Committee reviewed the amendments 2018 4th Qtr. Budget amendments. Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council for action.
- c) **Approve a Budget Amendment of \$2,770 for a proposal from United Systems Associates, LLC to monitor the Delta Controls, provide preventative maintenance and offsite support for the Baraboo Municipal Building C.** Haggard explained that was initially estimated at \$1,500 because we were unsure of what the needs would be. Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council for action.
- d) **Authorize the City Administrator to submit a grant application to WEDC, Wisconsin Economic Development Corporation, on behalf of the Al Ringling Brewery project.** Adm. Geick introduced John Bare and Joe Colossa from the Al Ringling Brewery to the Committee and explained that we are applying to WEDC for some grant funds to help them out with their project; they are principally self-funded for their project. This business fits into the downtown very well, it is supportive of the downtown business community and it's also helping to preserve the mansion. Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council for action.

Informational Items

- a) City Attorney's report on insurance claims – We have received another claim for a pothole but Atty. Truman has not yet reviewed this claim. She will provide an update at the next meeting.

Adjournment – Moved by Sloan, seconded by Thurow and carried to adjourn at 6:40pm.

Baraboo Economic Development Commission**March 7, 2019****I. Call to Meeting to Order and Note Compliance with Open Meeting Law**

Chair Jim Bowers called the meeting to order at 5:34 PM at the Baraboo High School, 1201 Draper St, Baraboo, WI. The meeting was noticed in conformance with Wisconsin State Statutes regarding open meetings.

II. Roll Call

Present: Bowers, Alt, Ayar, Palm, Platt-Gibson, Reppen, Taylor, Wastlund, White
 Absent: Alt, Umhoefer, Bingle, Caflisch
 Other: Patrick Cannon

III. Approve Agenda

Motion to approve the agenda as presented

Taylor (1); Ayar (2)

Aye: All via voice vote

Nay: None

IV. Approve Minutes

Motion to approve the minutes for February 14, 2019 with the addition of MSA Professional Services for a future presentation

Wastlund (1); Johnson (2)

Aye: All via voice vote

Nay: None

V. Public Comment**a. Presentation regarding the April 2, 2019 School Referendum****b. Tour of High School Facilities and Renovations**

Superintendent Dr. Lori Mueller, School Board member Mike Kohlman and High School Principal Glenn Bildsten presented the need for the currently proposed referendum. They indicated how this current request is a major part of their overall capital improvements for all school facilities. With the completion of the High School renovations the other facilities still need renovations.

The tour of the High School included the new areas and how the older areas have been upgraded. Overall the facility's renovation will ensure a better learning environment.

VI. Old Business**a. Updates on Development Activities**

Ed Geick provided a written update on Development Activities. A copy of the report is attached.

b. Updates from Plan Commission and Council

Mayor Palm spoke on the following items:

- The Lake Street project is scheduled for 2019. A Public Hearing is scheduled for March 11, 2019 and the City Council will address the issue on March 12, 2019.

c. Update from economic development partners and collaborators

- Mr. Reppen indicated that they have had some success in their recent employment activities. He also indicated that the County is in the process of reviewing a potential Nursing Home and the downtown parking issue.
- Mr. Taylor indicated that the loan delinquencies at the bank are down.
- Ms. Platt-Gibson gave an update on the hiring of a new Oncologist for St Clare. He both lives and works in Baraboo. The Hospital is also looking at expansions into the Dells area.
- Mr. White indicated that the SCDC has their annual meeting upcoming. They will be awarding several businesses for their efforts.
- Mr. Johnson that livestock sales are down due to the weather. This has caused an increase in pricing.
- Mr. Bowers updated the committee on the construction of the kayak launch in West Baraboo. He also updated the homeless shelter has been receiving mixed reviews with their residents.

d. Consideration of development of a strategic plan for BEDC**i. Ad Hoc Committee on Eastside Corridor Study**

No updates

ii. Ad Hoc Committee on Business Walk

No updates

VII. New Business

None

VII. Update Partner Presentation Schedule

St Clare President Laura Walczak will be presenting at the April meeting.

VIII. Commissioner and City Staff comments**IX. Adjournment**

Motion to adjourn the meeting was made at 7:34 pm.

Ayar (1); Reppen (2)

Aye: All via voice vote

Nay: None

BARABOO BUSINESS IMPROVEMENT DISTRICT (BID), BOARD OF DIRECTOR'S**March 20, 2019****Members Present:** S. Fay, B. Stelling, T. Wickus, L. Steffes, H. Kierzek, S. Byberg**Members Absent:** D. Ender, N. Marklein Bacher**Also Attending:** Ed Geick**Call to Order:** Sarah Fay presided over the meeting, called it to order at 5:48 PM and noted compliance with the Open Meeting Law.**Meeting Minutes:**

Moved by Steffes, seconded by Stelling and unanimously carried to approve the minutes of February 20, 2019.

Agenda: Moved by Wickus, seconded by Byberg and unanimously carried to approve the agenda as published.**Reports of Officers and Committies**

Ed Geick introduced Heather Kierzek to the Board

- Appearance Committee – Planters are cleaned up.
- Parking Committee – Preparing RFP for weed removal; Parking lots need more maintenance
- Promotions Committee – Full page promotion in Devil's Lake guide and in map; Doing redesign for banner by Johnsen.

Old Business:

Joint Parking Committee by Sarah Fay – Meeting last week; Reviewed county employee letters and discussed options; Sending out survey on tenant and employee parking; Ed discussed some of the other parking issues.

New Business:

| | | | | |
|----|----------|---------------------|----|--------|
| 1. | Vouchers | Skillet Creek Media | \$ | 125.00 |
| | | Next Level Creative | | 522.50 |

TOTAL: 647.50

Moved by Wickus, seconded by Byberg, and unanimously carried to approve the vouchers.

2. Budget – Take funds from parking lot account to cover accounting transfers.

Moved by Stelling, seconded by Wickus and unanimously carried to approve Ed Geick's memo and fund transfers as noted above.

Correspondence & Announcements:

Dana Ender would like to leave Board.

Shelly Mordini has expressed an interest in serving on Board.

Next Meeting: Wednesday, April 24, 2019 at 5:45pm, Committee Room #205.**Adjournment:** Moved by Steffes, seconded by Byberg to adjourn at approximately 6:32 p.m.

Copies of these meeting minutes are on file in the Clerk's office:

| | |
|-------------------------------------|---|
| Library Building & Grounds, Friends | 3-13-19, 3-19-19, 3-21-19, 3-29-19, 3-12-19 |
| PFC | 2-18-19, 2-20-19 |
| Airport | 10-8-18 |
| CDA Loan Review | 1-30-19 |
| Public Arts | 2-22-18, 2-28-19 |
| CDA Board & Exec. | 2-21-19 |
| Ambulance Comm. & Ad-Hoc | 1-23-19 |

Petitions and Correspondence Being Referred –

Thank You card from the family of Dave Deppe.

ADJOURNMENT

Moved by Petty, seconded by Kolb, and carried on voice vote, that the meeting adjourn.

Brenda Zeman, City Clerk

Council Chambers, Municipal Building, Baraboo, Wisconsin
Tuesday, April 16, 2019 – 7:00 p.m.

Mayor Palm called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Kolb, Plautz, Sloan, Petty, Ellington, Alt, Kierzek, Thurow
 Council Members Absent: none

Others Present: Adm. Geick, Atty. Truman, Clerk Zeman, Chief Schauf, T. Pinion, Kathleen Thurow, Michelle Brayer-Gregoire, members of the press and others.

The Pledge of Allegiance was given.

Compliance with the Open Meeting Law was noted.

OATH OF OFFICE

Clerk Zeman administered the oath of office to Alderpersons Plautz, Ellington, Thurow

PUBLIC INVITED TO SPEAK –No one spoke.

MAYOR'S COMMENTS – None.

ELECTION OF COUNCIL PRESIDENT

Upon secret ballot, Ald. Petty was declared the President of the Council upon a vote of 8 to 1.

ELECTION OF PLAN COMMISSION

Moved by Petty, seconded by Plautz to nominate Tom Kolb and Dennis Thurow to the Plan Commission. Having heard all nominations, it was moved by Sloan to close nominations and cast a unanimous ballot. Upon unanimous vote, Kolb and Thurow were elected to the Plan Commission. Phil Wedekind will serve on the Plan Commission as the Mayor's Designee.

MAYOR'S BUSINESS:

The Mayor made the following appointments to the Standing Committees, with the first person being the Chairperson.

| | | | |
|-------------------|---------------|----------------|-----------------|
| Finance/Personnel | Joel Petty | Dennis Thurow | Scott Sloan |
| Public Safety | Phil Wedekind | Tom Kolb | Michael Plautz |
| Administrative | John Alt | John Ellington | Heather Kierzek |

Moved by Ellington, seconded by Plautz and carried unanimously to approve the appointments of the Standing Committees.

CONSENT AGENDA

Resolution No. 19-01

THAT the Baraboo State Bank qualifies as a public depository under Chapter 34 of the Wisconsin Statutes, and is hereby designated as a depository in which funds of this municipality may, from time to time, be deposited; that the following described accounts have been opened and maintained in the name of this municipality with the bank; that the persons and the number thereof designated by title below be authorized for and on behalf of the municipality to sign drafts or order checks as provided by Section 66.0607 of the Wisconsin Statutes, for payment or withdrawal of money from said accounts:

| Name or Type of Account | Account # | # of Required Signatures | Authorized Persons |
|--------------------------------|------------------|-------------------------------------|---------------------------------------|
| Payment Account | 101064029 | 1 | Finance Director and Treasurer |
| Alma Waite Trust Fund NOW | 104502957 | 2 | Finance Director, Clerk and Treasurer |
| Library Segregated Fund | 104551192 | 2 | Finance Director, Clerk and Treasurer |
| Park Dept. House | 101001035 | 2 | Finance Director, Clerk and Treasurer |
| General NOW | 101149830 | 2 | Finance Director, Clerk and Treasurer |

| | | | |
|----------------------------------|-----------|---|---------------------------------------|
| General ICS | 101066015 | 2 | Finance Director, Clerk and Treasurer |
| Parks & Recreation Board NOW | 101000888 | 2 | Finance Director, Clerk and Treasurer |
| Water Utility NOW | 101153201 | 2 | Finance Director, Clerk and Treasurer |
| Sewer Utility NOW | 104550099 | 2 | Finance Director, Clerk and Treasurer |
| Sewer Debt Service NOW | 104506359 | 2 | Finance Director, Clerk and Treasurer |
| Sewer Equipment Replacement NOW | 104522281 | 2 | Finance Director, Clerk and Treasurer |
| Stormwater Equipment Replacement | 104565819 | 2 | Finance Director, Clerk and Treasurer |
| Friends of the Library | 103035891 | 2 | Finance Director, Clerk and Treasurer |
| HUD Fund | 101000934 | 2 | Finance Director, Clerk and Treasurer |
| General Fund-Bond Issue | 104557859 | 2 | Finance Director, Clerk and Treasurer |
| CDA Block Grant Escrow | 101000950 | 2 | Director and Commissioner |
| Low Rent Checking | 101000829 | 2 | Director and Commissioner |
| Donahue Terrace Checking | 101000683 | 2 | Director and Commissioner |
| LRPH Money Market | 104500709 | 2 | Director and Commissioner |
| CS Security Deposit Money Market | 104523946 | 2 | Director and Commissioner |
| DT Security Deposit Money Market | 104523385 | 2 | Director and Commissioner |
| DTA Premier Money Market | 104547551 | 2 | Director and Commissioner |
| CDA Disbursement | 101153805 | 2 | Director and Commissioner |

BE IT FURTHER RESOLVED that the persons and the number thereof designated by title below be authorized for and on behalf of this municipality to sign drafts and order checks as provided in Section 66.0607 of the Wisconsin Statutes for payment or withdrawal of money from the following accounts:

| Name or Type of Account | Account # | # of Required Signatures | Authorized Persons |
|--------------------------------|------------------|-------------------------------------|----------------------------|
| General Fund Account | 101000306 | 2 | Mayor, Clerk and Treasurer |
| Utilities Account NOW | 101000292 | 2 | Mayor, Clerk and Treasurer |

BE IT FURTHER RESOLVED that withdrawals from savings or time deposits shall be by written order pursuant to 66.0607(3) of the Wisconsin Statutes and each transfer order shall be signed by the Clerk and Treasurer, provided, however, in lieu of personal signatures of the Clerk and Treasurer, the facsimile signature adopted by the person and approved by this Council may be affixed to the transfer order; that pursuant to 66.0607(3m) the use of money transfer techniques, including electronic funds transfers and automatic clearinghouse methods, may be used and that the Treasurer shall keep a record of date, payee and amount of such transactions.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be delivered to the Bank.

Resolution No. 19-02

THAT the Wells-Fargo Bank qualifies as a public depository under Chapter 34 of the Wisconsin Statutes, is hereby designated as a depository in which funds of this municipality may, from time to time, be deposited; that the following described accounts have been opened and maintained in the name of this municipality with the Bank; that the persons and the number thereof designated by title below be authorized for and on behalf of the municipality to sign drafts or order checks as provided by Section 66.0607 of the Wisconsin Statutes, for payment or withdrawal of money from said accounts:

| Name or Type of Account | Account # | # of Required Signatures | Authorized Persons |
|--------------------------------|------------------|-------------------------------------|---------------------------|
| General Fund | 908-640 | 2 | Clerk and Treasurer |

BE IT FURTHER RESOLVED that withdrawals from savings or time deposits shall be by written order pursuant to 66.0607(3) of the Wisconsin Statutes and each transfer order shall be signed by the Clerk and Treasurer, provided, however, in lieu of personal signatures of the Clerk and Treasurer, the facsimile signature adopted by the person and approved by this Council may be affixed to the transfer order; that pursuant to 66.0607(3m) the use of money transfer techniques,

including electronic funds transfers and automatic clearinghouse methods, may be used and that the Treasurer shall keep a record of date, payee and amount of such transactions.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be delivered to the Bank.

Resolution No. 19-03

THAT the Community First Bank qualifies as a public depository under Chapter 34 of the Wisconsin Statutes and is hereby designated as a depository in which funds of the City of Baraboo may from time to time be deposited; that the following described accounts have been opened and maintained in the name of this municipality with the bank; that the persons and the number thereof designated by title below be authorized for and on behalf of the municipality to sign drafts or order checks as provided by Section 66.0607 of the Wisconsin Statutes, for payment or withdrawal of money from said accounts:

| Name or Type of Account | Account # | # of Required Signatures | Authorized Persons |
|--------------------------------|------------------|-------------------------------------|---------------------------|
| General Fund Money Market | 86190136 | 2 | Clerk and Treasurer |
| CDBG Money Market | 86142136 | 2 | Director and Commissioner |
| 79 Revolving | 86186300 | 2 | Director and Commissioner |
| ED Revolving | 86185500 | 2 | Director and Commissioner |
| LRPH Money Market | 86147236 | 2 | Director and Commissioner |

BE IT FURTHER RESOLVED that withdrawals from savings or time deposits shall be by written order pursuant to 66.0607(3) of the Wisconsin Statutes and each transfer order shall be signed by the Clerk and Treasurer, provided, however, in lieu of personal signatures of the Clerk and Treasurer, the facsimile signature adopted by the person and approved by this Council may be affixed to the transfer order; that pursuant to 66.0607(3m) the use of money transfer techniques, including electronic funds transfers and automatic clearinghouse methods, may be used and that the Treasurer shall keep a record of date, payee and amount of such transactions.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be delivered to the Bank.

Resolution No. 19-04

THAT the Summit Credit Union qualifies as a public depository under Chapter 34 of the Wisconsin State Statutes and is hereby designated as a depository in which funds of the city of Baraboo may from time to time be deposited, that the following described accounts have been opened and maintained in the name of this municipality with the bank; that the persons and the number thereof designated by title below be authorized for and on behalf of the municipality to sign drafts or order checks as provided by Section 66.0607 of the Wisconsin Statutes, for payment or withdrawal of money from said accounts:

| Name or Type of Account | Account # | # of Required Signatures | Authorized Persons |
|--------------------------------|------------------|-------------------------------------|---------------------------|
| Fire Benefit Fund | 126696102 | 2 | Clerk and Treasurer |

BE IT FURTHER RESOLVED that withdrawals from savings or time deposits shall be by written order pursuant to 66.0607(3) of the Wisconsin Statutes and each transfer order shall be signed by the Clerk and Treasurer, provided, however, in lieu of personal signatures of the Clerk and Treasurer, the facsimile signature adopted by the person and approved by this Council may be

affixed to the transfer order; that pursuant to 66.0607(3m) the use of money transfer techniques, including electronic funds transfers and automatic clearinghouse methods, may be used and that the Treasurer shall keep a record of date, payee and amount of such transactions.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be delivered to the Summit Credit Union.

Resolution No. 19-05

THAT the Local Government Investment Pool qualifies as a public depository under Chapter 34 of the Wisconsin Statutes, is hereby designated as a depository in which funds of this municipality may, from time to time, be deposited; that the following described account be opened and maintained in the name of this municipality with the Local Government Investment Pool; that the persons and the number thereof designated by title below be authorized for and on behalf of the municipality to sign drafts or order checks as provided by Section 66.0607 of the Wisconsin Statutes, for payment or withdrawal of money from said accounts:

| <u>Name or Type of Account</u> | <u>Account #</u> | <u># of Required Signatures</u> | <u>Authorized Persons</u> |
|--|-------------------------|--|----------------------------------|
| Local Government Investment Pool Depositor | 856206 | 1 | Treasurer |

BE IT FURTHER RESOLVED that withdrawals from savings or time deposits shall be by written transfer order pursuant to 66.0607(3) of the Wisconsin Statutes and each transfer order shall be signed by the Clerk and Treasurer, provided, however, in lieu of personal signatures of the clerk and Treasurer, the facsimile signature adopted by the person and approved by this Council may be affixed to the transfer order; that pursuant to 66.0607(3m) the use of money transfer techniques, including electronic funds transfers and automatic clearinghouse methods, may be used and that the Treasurer shall keep a record of date, payee and amount of such transactions.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be delivered to the Pool.

Resolution No. 19-06

THAT the Citizens Community Federal Bank qualifies as a public depository under Chapter 34 of the Wisconsin Statutes and is hereby designated as a depository in which funds of the City of Baraboo may from time to time be deposited; that the following described accounts have been opened and maintained in the name of this municipality with the bank; that the persons and the number thereof designated by title below be authorized for and on behalf of the municipality to sign drafts or order checks as provided by Section 66.0607 of the Wisconsin Statutes, for payment or withdrawal of money from said accounts:

| <u>Name or Type of Account</u> | <u>Account #</u> | <u># of Required Signatures</u> | <u>Authorized Persons</u> |
|---------------------------------------|-------------------------|--|----------------------------------|
| General Fund Money Market | 20032292 | 2 | Clerk and Treasurer |

BE IT FURTHER RESOLVED that withdrawals from savings or time deposits shall be by written order pursuant to 66.0607(3) of the Wisconsin Statutes and each transfer order shall be signed by the Clerk and Treasurer, provided, however, in lieu of personal signatures of the Clerk and Treasurer, the facsimile signature adopted by the person and approved by this Council may be affixed to the transfer order; that pursuant to 66.0607(3m) the use of money transfer techniques, including electronic funds transfers and automatic clearinghouse methods, may be used and that the Treasurer shall keep a record of date, payee and amount of such transactions.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be delivered to the Bank.

Resolution No. 19-07

THAT the Bank of Prairie du Sac qualifies as a public depository under Chapter 34 of the Wisconsin Statutes and is hereby designated as a depository in which funds of the City of Baraboo may from time to time be deposited; that the following described accounts have been opened and maintained in the name of this municipality with the bank; that the persons and the number thereof designated by title below be authorized for and on behalf of the municipality to sign drafts or order checks as provided by Section 66.0607 of the Wisconsin Statutes, for payment or withdrawal of money from said accounts:

| <u>Name or Type of Account</u> | <u>Account #</u> | <u># of Required Signatures</u> | <u>Authorized Persons</u> |
|---------------------------------------|-------------------------|--|----------------------------------|
| General Fund | 471582 | 2 | Clerk and Treasurer |

BE IT FURTHER RESOLVED that withdrawals from savings or time deposits shall be by written order pursuant to 66.0607(3) of the Wisconsin Statutes and each transfer order shall be signed by the Clerk and Treasurer, provided, however, in lieu of personal signatures of the Clerk and Treasurer, the facsimile signature adopted by the person and approved by this Council may be affixed to the transfer order; that pursuant to 66.0607(3m) the use of money transfer techniques, including electronic funds transfers and automatic clearinghouse methods, may be used and that the Treasurer shall keep a record of date, payee and amount of such transactions.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be delivered to the Bank.

Resolution No. 19-08

THAT the Bank of Wisconsin Dells qualifies as a public depository under Chapter 34 of the Wisconsin Statutes and is hereby designated as a depository in which funds of the City of Baraboo may from time to time be deposited; that the following described accounts have been opened and maintained in the name of this municipality with the bank; that the persons and the number thereof designated by title below be authorized for and on behalf of the municipality to sign drafts or order checks as provided by Section 66.0607 of the Wisconsin Statutes, for payment or withdrawal of money from said accounts:

| <u>Name or Type of Account</u> | <u>Account #</u> | <u># of Required Signatures</u> | <u>Authorized Persons</u> |
|---------------------------------------|-------------------------|--|----------------------------------|
| General Fund Money Market | 163563 | 2 | Clerk and Treasurer |

BE IT FURTHER RESOLVED that withdrawals from savings or time deposits shall be by written order pursuant to 66.0607(3) of the Wisconsin Statutes and each transfer order shall be signed by the Clerk and Treasurer, provided, however, in lieu of personal signatures of the Clerk and Treasurer, the facsimile signature adopted by the person and approved by this Council may be affixed to the transfer order; that pursuant to 66.0607(3m) the use of money transfer techniques, including electronic funds transfers and automatic clearinghouse methods, may be used and that the Treasurer shall keep a record of date, payee and amount of such transactions.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be delivered to the Bank.

Resolution No. 19-09

THAT the First Business Bank - Madison qualify as public depositories under Chapter 34 of the Wisconsin Statutes and are hereby designated as a depository in which funds of the City of Baraboo may from time to time be deposited; that the following described accounts have been opened and maintained in the name of this municipality with these banks; that the persons and the number thereof designated by title below be authorized for and on behalf of the municipality to sign drafts or order checks as provided by Section 66.0607 of the Wisconsin Statutes, for payment or withdrawal of money from said accounts:

| <u>Name or Type of Account</u> | <u>Account #</u> | <u># of Required Signatures</u> | <u>Authorized Persons</u> |
|---------------------------------------|-------------------------|--|----------------------------------|
| General Fund Money Market | 7481010 | 2 | Clerk and Treasurer |

BE IT FURTHER RESOLVED that withdrawals from savings or time deposits shall be by written order pursuant to 66.0607(3) of the Wisconsin Statutes and each transfer order shall be signed by the Clerk and Treasurer, provided, however, in lieu of personal signatures of the Clerk and Treasurer, the facsimile signature adopted by the person and approved by this Council may be affixed to the transfer order; that pursuant to 66.0607(3m) the use of money transfer techniques, including electronic funds transfers and automatic clearinghouse methods, may be used and that the Treasurer shall keep a record of date, payee and amount of such transactions.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be delivered to the Bank.

Resolution No. 19-10

THAT the US Treasury qualifies as a public depository under Chapter 34 of the Wisconsin Statutes and is hereby designated as a depository in which funds of the City of Baraboo may from time to time be deposited; that the following described accounts have been opened and maintained in the name of this municipality with the bank; that the persons and the number thereof designated by title below be authorized for and on behalf of the municipality to sign drafts or order checks as provided by Section 66.0607 of the Wisconsin Statutes, for payment or withdrawal of money from said accounts:

| <u>Name or Type of Account</u> | <u>Account #</u> | <u># of Required Signatures</u> | <u>Authorized Persons</u> |
|---------------------------------------|-------------------------|--|----------------------------------|
| General Fund | City 57206 | 2 | Clerk and Treasurer |

BE IT FURTHER RESOLVED that withdrawals from savings or time deposits shall be by written order pursuant to 66.0607(3) of the Wisconsin Statutes and each transfer order shall be signed by the Clerk and Treasurer, provided, however, in lieu of personal signatures of the Clerk and Treasurer, the facsimile signature adopted by the person and approved by this Council may be affixed to the transfer order; that pursuant to 66.0607(3m) the use of money transfer techniques, including electronic funds transfers and automatic clearinghouse methods, may be used and that the Treasurer shall keep a record of date, payee and amount of such transactions.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be delivered to the Treasury.

Resolution No. 19-11

THAT the River Cities Bank qualifies as a public depository under Chapter 34 of the Wisconsin State Statutes and is hereby designated as a depository in which funds of the City of Baraboo may from time to time be deposited, that the following described accounts have been

opened and maintained in the name of this municipality with the bank; that the persons and the number thereof designated by title below be authorized for and on behalf of the municipality to sign drafts or order checks as provided by Section 66.0607 of the Wisconsin Statutes, for payment or withdrawal of money from said accounts:

| Name or Type of Account | Account # | # of Required Signatures | Authorized Persons |
|--------------------------------|------------------|-------------------------------------|---------------------------|
| General Fund | 10080968 | 2 | Clerk and Treasurer |

BE IT FURTHER RESOLVED that withdrawals from savings or time deposits shall be by written order pursuant to 66.0607(3) of the Wisconsin Statutes and each transfer order shall be signed by the Clerk and Treasurer, provided, however, in lieu of personal signatures of the Clerk and Treasurer, the facsimile signature adopted by the person and approved by this Council may be affixed to the transfer order; that pursuant to 66.0607(3m) the use of money transfer techniques, including electronic funds transfers and automatic clearinghouse methods, may be used and that the Treasurer shall keep a record of date, payee and amount of such transactions.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be delivered to the River Cities Bank.

Resolution No. 19-12

THAT the Investors Community Bank qualifies as a public depository under Chapter 34 of the Wisconsin State Statutes and is hereby designated as a depository in which funds of the City of Baraboo may from time to time be deposited, that the following described accounts have been opened and maintained in the name of this municipality with the bank; that the persons and the number thereof designated by title below be authorized for and on behalf of the municipality to sign drafts or order checks as provided by Section 66.0607 of the Wisconsin Statutes, for payment or withdrawal of money from said accounts:

| Name or Type of Account | Account # | # of Required Signatures | Authorized Persons |
|--------------------------------|------------------|-------------------------------------|---------------------------|
| General Fund | 5031443 | 2 | Clerk and Treasurer |

BE IT FURTHER RESOLVED that withdrawals from savings or time deposits shall be by written order pursuant to 66.0607(3) of the Wisconsin Statutes and each transfer order shall be signed by the Clerk and Treasurer, provided, however, in lieu of personal signatures of the Clerk and Treasurer, the facsimile signature adopted by the person and approved by this Council may be affixed to the transfer order; that pursuant to 66.0607(3m) the use of money transfer techniques, including electronic funds transfers and automatic clearinghouse methods, may be used and that the Treasurer shall keep a record of date, payee and amount of such transactions.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be delivered to the Investors Community Bank.

Resolution No. 19-13

THAT the Clare Bank qualifies as a public depository under Chapter 34 of the Wisconsin State Statutes and is hereby designated as a depository in which funds of the City of Baraboo may from time to time be deposited, that the following described accounts have been opened and maintained in the name of this municipality with the bank; that the persons and the number thereof designated by title below be authorized for and on behalf of the municipality to sign drafts or order checks as provided by Section 66.0607 of the Wisconsin Statutes, for payment or withdrawal of money from said accounts:

| <u>Name or Type of Account</u> | <u>Account #</u> | <u># of Required Signatures</u> | <u>Authorized Persons</u> |
|--------------------------------|------------------|-------------------------------------|---------------------------|
| General | 525450 | 2 | Clerk and Treasurer |

BE IT FURTHER RESOLVED that withdrawals from savings or time deposits shall be by written order pursuant to 66.0607(3) of the Wisconsin Statutes and each transfer order shall be signed by the Clerk and Treasurer, provided, however, in lieu of personal signatures of the Clerk and Treasurer, the facsimile signature adopted by the person and approved by this Council may be affixed to the transfer order; that pursuant to 66.0607(3m) the use of money transfer techniques, including electronic funds transfers and automatic clearinghouse methods, may be used and that the Treasurer shall keep a record of date, payee and amount of such transactions.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be delivered to the Clare Bank.

Resolution No. 19-14

THAT the Westby Cooperative Credit Union qualifies as a public depository under Chapter 34 of the Wisconsin State Statutes and is hereby designated as a depository in which funds of the City of Baraboo may from time to time be deposited, that the following described accounts have been opened and maintained in the name of this municipality with the bank; that the persons and the number thereof designated by title below be authorized for and on behalf of the municipality to sign drafts or order checks as provided by Section 66.0607 of the Wisconsin Statutes, for payment or withdrawal of money from said accounts:

| <u>Name or Type of Account</u> | <u>Account #</u> | <u># of Required Signatures</u> | <u>Authorized Persons</u> |
|--------------------------------|------------------|-------------------------------------|---------------------------|
| General Fund | 54962-07 | 2 | Clerk and Treasurer |

BE IT FURTHER RESOLVED that withdrawals from savings or time deposits shall be by written order pursuant to 66.0607(3) of the Wisconsin Statutes and each transfer order shall be signed by the Clerk and Treasurer, provided, however, in lieu of personal signatures of the Clerk and Treasurer, the facsimile signature adopted by the person and approved by this Council may be affixed to the transfer order; that pursuant to 66.0607(3m) the use of money transfer techniques, including electronic funds transfers and automatic clearinghouse methods, may be used and that the Treasurer shall keep a record of date, payee and amount of such transactions.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be delivered to the Wesby Co-operative Credit Union.

Resolution No. 19-15

THAT the US Bank National Associates qualifies as a public depository under Chapter 34 of the Wisconsin State Statutes and is hereby designated as a depository in which funds of the City of Baraboo may from time to time be deposited, that the following described accounts have been opened and maintained in the name of this municipality with the bank; that the persons and the number thereof designated by title below be authorized for and on behalf of the municipality to sign drafts or order checks as provided by Section 66.0607 of the Wisconsin Statutes, for payment or withdrawal of money from said accounts:

| <u>Name or Type of Account</u> | <u>Account #</u> | <u># of Required Signatures</u> | <u>Authorized Persons</u> |
|--------------------------------|------------------|-------------------------------------|---------------------------|
| FICA Account | | 2 | Clerk and Treasurer |

BE IT FURTHER RESOLVED that withdrawals from savings or time deposits shall be 20

by written order pursuant to 66.0607(3) of the Wisconsin Statutes and each transfer order shall be signed by the Clerk and Treasurer, provided, however, in lieu of personal signatures of the Clerk and Treasurer, the facsimile signature adopted by the person and approved by this Council may be affixed to the transfer order; that pursuant to 66.0607(3m) the use of money transfer techniques, including electronic funds transfers and automatic clearinghouse methods, may be used and that the Treasurer shall keep a record of date, payee and amount of such transactions.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be delivered to the Incredible Bank.

Resolution No. 19-16

THAT the Charles Schwab and Company, qualifies as a public depository under Chapter 34 of the Wisconsin State Statutes and is hereby designated as a depository in which funds of the City of Baraboo may from time to time be deposited, that the following described accounts have been opened and maintained in the name of this municipality with the bank; that the persons and the number thereof designated by title below be authorized for and on behalf of the municipality to sign drafts or order checks as provided by Section 66.0607 of the Wisconsin Statutes, for payment or withdrawal of money from said accounts:

| <u>Name or Type of Account</u> | <u>Account #</u> | <u># of Required Signatures</u> | <u>Authorized Persons</u> |
|---------------------------------------|-------------------------|--|--|
| Schwab One Brokerage account | 3694-7092 | 1 | Clerk, Treasurer or Dana Investment Advisors |

BE IT FURTHER RESOLVED that withdrawals from savings or time deposits shall be by written order pursuant to 66.0607(3) of the Wisconsin Statutes and each transfer order shall be signed by the Clerk and Treasurer, provided, however, in lieu of personal signatures of the Clerk and Treasurer, the facsimile signature adopted by the person and approved by this Council may be affixed to the transfer order; that pursuant to 66.0607(3m) the use of money transfer techniques, including electronic funds transfers and automatic clearinghouse methods, may be used and that the Treasurer shall keep a record of date, payee and amount of such transactions.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be delivered to the Incredible Bank.

Resolution No. 19-17

THAT the Johnson Bank qualifies as a public depository under Chapter 34 of the Wisconsin State Statutes and is hereby designated as a depository in which funds of the City of Baraboo may from time to time be deposited, that the following described accounts have been opened and maintained in the name of this municipality with the bank; that the persons and the number thereof designated by title below be authorized for and on behalf of the municipality to sign drafts or order checks as provided by Section 66.0607 of the Wisconsin Statutes, for payment or withdrawal of money from said accounts:

| <u>Name or Type of Account</u> | <u>Account #</u> | <u># of Required Signatures</u> | <u>Authorized Persons</u> |
|---------------------------------------|-------------------------|--|----------------------------------|
| General Fund | 1002154820 | 2 | Clerk and Treasurer |

BE IT FURTHER RESOLVED that withdrawals from savings or time deposits shall be by written order pursuant to 66.0607(3) of the Wisconsin Statutes and each transfer order shall be signed by the Clerk and Treasurer, provided, however, in lieu of personal signatures of the Clerk and Treasurer, the facsimile signature adopted by the person and approved by this Council may be affixed to the transfer order; that pursuant to 66.0607(3m) the use of money transfer techniques, including electronic funds transfers and automatic clearinghouse methods, may be 21

used and that the Treasurer shall keep a record of date, payee and amount of such transactions.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be delivered to the Johnson Bank.

Resolution No. 19-18

THAT the BMO Harris Bank qualifies as a public depository under Chapter 34 of the Wisconsin State Statutes and is hereby designated as a depository in which funds of the City of Baraboo may from time to time be deposited, that the following described accounts have been opened and maintained in the name of this municipality with the bank; that the persons and the number thereof designated by title below be authorized for and on behalf of the municipality to sign drafts or order checks as provided by Section 66.0607 of the Wisconsin Statutes, for payment or withdrawal of money from said accounts:

| <u>Name or Type of Account</u> | <u>Account #</u> | <u># of Required Signatures</u> | <u>Authorized Persons</u> |
|---------------------------------------|-------------------------|--|----------------------------------|
| General Fund | 2061232 | 2 | Clerk and Treasurer |

BE IT FURTHER RESOLVED that withdrawals from savings or time deposits shall be by written order pursuant to 66.0607(3) of the Wisconsin Statutes and each transfer order shall be signed by the Clerk and Treasurer, provided, however, in lieu of personal signatures of the Clerk and Treasurer, the facsimile signature adopted by the person and approved by this Council may be affixed to the transfer order; that pursuant to 66.0607(3m) the use of money transfer techniques, including electronic funds transfers and automatic clearinghouse methods, may be used and that the Treasurer shall keep a record of date, payee and amount of such transactions.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be delivered to the Bank.

Resolution No. 19-19

THAT the following facsimile signatures of the Mayor, Clerk, and Treasurer are hereby approved.

Resolution No. 19-20

THAT the Baraboo News Republic be declared the official City newspaper.

Moved by Kolb, seconded by Wedekind and carried on voice vote to approve the Consent agenda.

APPOINTMENTS

Moved by Sloan, seconded by Petty that the Mayor's appointments be voted on as a slate rather than individually, provided that the right to vote separately on any individual appointment is reserved if any Council member so requests.

Moved by Alt, seconded by Kolb and carried to approve the following slate of appointments.

| <u>Incumbent</u> | <u>Position</u> | <u>New Appointee</u> | <u>Term Ends</u> |
|---|------------------------|-----------------------------|-------------------------|
| <u>Administrative Review Appeals</u> | | | |
| Thomas Kolb | Council | Tom Kolb | 4/21/2020 |

Ambulance Commission

| | | |
|---------------|--------------|----------------------|
| Phil Wedekind | Aldersperson | <u>Phil Wedekind</u> |
| | 4/21/2020 | |
| Scott Sloan | Aldersperson | <u>Scott Sloan</u> |
| | 4/21/2020 | |

BEDC

| | | | |
|--------------------------|--------------|---------------------|-----------|
| John Alt | Aldersperson | <u>John Alt</u> | |
| | 4/21/2020 | | |
| Michael Palm | Mayor | <u>Michael Palm</u> | |
| | 4/21/2020 | | |
| Andy Bingle(Replacement) | | <u>Haley Ryan</u> | 2/28/2021 |

Business Improvement District

| | | | |
|--------------------------|------------------------|--------------------------------|-----------|
| Laura Stanek-resigned | Service Representative | <u>Tiffany Sloan</u> | 4/30/2022 |
| Heather Kierzek | Aldersperson | <u>Heather Kierzek</u> | 4/21/2020 |
| Todd Wickus | Business Owner | <u>Todd Wickus</u> | 4/30/2022 |
| Lacey Steffes | Business Owner | <u>Lacey Steffes</u> | 4/30/2022 |
| Dana Ender (Replacement) | | <u>Samantha Ramsey Brunker</u> | 4/30/2021 |

Community Development Authority

| | | | |
|-----------------|--------------|------------------------|-----------|
| Joel Petty | Aldersperson | <u>Joel Petty</u> | 4/21/2020 |
| Heather Kierzek | Aldersperson | <u>Heather Kierzek</u> | 4/21/2020 |

Emergency Management Commission

| | | | |
|---------------|--------------------------------|----------------------|-----------|
| Wade Peterson | Utility Superintendent/citizen | <u>Wade Peterson</u> | 4/21/2020 |
| Kevin Stieve | Fire Dept./Emer. Man. Dir. | <u>Kevin Stieve</u> | 4/21/2020 |
| Dana Sechler | Ambulance Service/citizen | <u>Dana Sechler</u> | 4/21/2020 |
| Mark Schauf | Police Chief | <u>Mark Schauf</u> | 4/21/2020 |
| Kelly Lapp | Hospital/citizen | <u>Vacant</u> | 4/21/2020 |
| Tom Pinion | Engineer | <u>Tom Pinion</u> | 4/21/2020 |
| Mike Palm | Mayor | <u>Mike Palm</u> | 4/21/2020 |

Ethics Board

| | | | |
|---------------|---------|----------------------|-----------|
| James Bohl | Citizen | <u>James Bohl</u> | 4/30/2022 |
| Jerome Mercer | Citizen | <u>Jerome Mercer</u> | 4/30/2022 |

Park and Recreation Comm.

| | | | |
|----------------|--------------|-----------------------|-----------|
| Michael Plautz | Aldersperson | <u>Michael Plautz</u> | 4/21/2020 |
|----------------|--------------|-----------------------|-----------|

Plan Commission

| | | | |
|-------------------|---------|---------------------|-----------|
| Kate Fitzwilliams | Citizen | <u>Dee Marshall</u> | 4/30/2022 |
|-------------------|---------|---------------------|-----------|

Sauk County Development Corp.

| | | | |
|------------|-----|-------------------|-----------|
| Pat Cannon | CDA | <u>Pat Cannon</u> | 4/19/2022 |
|------------|-----|-------------------|-----------|

UW Campus Commission

| | | | |
|----------------|---------|-----------------------|-----------|
| Rudolph Geimer | Citizen | <u>Rudolph Geimer</u> | 4/21/2020 |
|----------------|---------|-----------------------|-----------|

Weed Commissioner

| | | | |
|----------------------|---------|----------------------|-----------|
| Gordon Ringelstetter | Regular | <u>Vacant</u> | 4/21/2020 |
| Allison Goetz | Deputy | <u>Allison Goetz</u> | 4/21/2020 |

Zoning Board of Appeals

| | | | |
|------------|---------|-------------------|-----------|
| Ann Burton | Citizen | <u>Ann Burton</u> | 4/30/2022 |
| Bruce Boyd | Citizen | <u>Bruce Boyd</u> | 4/30/2022 |

Appointed by the Mayor:**Board of Review**

| | | | |
|---------------|--------------|----------------------|-----------|
| Phil Wedekind | Aldersperson | <u>Phil Wedekind</u> | 4/21/2020 |
| Dennis Thurow | Aldersperson | <u>Dennis Thurow</u> | 4/21/2020 |
| Thomas Kolb | Aldersperson | <u>Thomas Kolb</u> | 4/21/2020 |

The other six members are appointed as alternates.

UW Campus Commission

| | | | |
|---------------|--------------|----------------------|-----------|
| Phil Wedekind | Aldersperson | <u>Phil Wedekind</u> | 4/21/2020 |
| Thomas Kolb | Aldersperson | <u>Thomas Kolb</u> | 4/21/2020 |

ADMINISTRATOR AND COUNCIL COMMENTS**ADJOURNMENT**

Moved by Sloan, seconded by Kolb, and carried on voice vote, that the meeting adjourn at 7:11pm.

Brenda M. Zeman, City Clerk

CA – 1

RESOLUTION NO. 2019 -

Dated: April 23, 2019

The City of Baraboo, Wisconsin

| |
|---|
| <i>Background:</i> |
| Fiscal Note: (Check one) <input type="checkbox"/> Not Required <input type="checkbox"/> Budgeted Expenditure <input type="checkbox"/> Not Budgeted |
| <i>Comments</i> |

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the Accounts Payable, in the amount of \$ _____ as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Offered By: Consent

Approved by Mayor: _____

Motion:

Second:

Certified by City Clerk: _____

RESOLUTION NO. 2019 -

Dated: April 23, 2019

The City of Baraboo, Wisconsin

Background: This resolution seeks the approval of amending the Intergovernmental Agreement for the use of 2018/2019 Stewardship Grant Funds with the Village of West Baraboo. Since the Stewardship Grant was written with the Village as Grant Manager (the grant application included improvements along several stretches of the Baraboo River in both the Village and City) the Department of Natural Resources requires that grant administration and reimbursement request paperwork come from the Village for all projects that were included along the River corridor. However, the only part of the grant that was awarded was in the City (Maxwell-Potter kayak lunch) so the work will be done entirely within the City.

An amendment is required to allow a City designee (Parks, Recreation & Forestry Director Mike Hardy who will be heading up the project and assisted in writing the grant) to complete and submit all forms to avoid additional time and expense for Village staff to submit paperwork as the project takes place within the City. This amendment allows the City to avoid outside charges for administering grant paperwork by having its designee submit the reports directly to the Village for use of meeting requirements for grant funding.

Fiscal Note: ☒ **Not Required** ☐ **Budgeted Expenditure** ☐ **Not Budgeted**

Comments: This amendment carries no additional financial impact.

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the City approve the First Amendment to the Intergovernmental Agreement For Use of 2018/2019 Stewardship Grant Funds and direct Parks, Recreation and Forestry Director Mike Hardy to complete all documentation necessary related to the Maxwell-Potter Conservancy Kayak Launch grant project.

Offered by:

Motion:

Second:

Attest:

Approved: _____

**FIRST AMENDMENT TO
INTERGOVERNMENTAL AGREEMENT FOR USE OF
2018/2019 STEWARDSHIP GRANT FUNDS**

The Village of West Baraboo ("Village") and the City of Baraboo ("City") are parties to an Intergovernmental Agreement for Use of 2018/2019 Stewardship Grant Funds ("Agreement"). The Parties wish to amend the Agreement by entering into this First Amendment to Intergovernmental Agreement for Use of 2018/2019 Stewardship Grant Funds ("First Amendment").

NOW THEREFORE, the City and the Village agree as follows:

1. The City's designee, Mike Hardy, Director of Parks, Recreation and Forestry Department, shall be responsible for the completion of all documentation for the WDNR Stewardship Grant, and agrees to provide the documentation to the Village no less than three (3) business days prior to the date said documentation is due for submittal to the WDNR to allow the Village to review the documentation prior to submission.
2. The City's designee agrees to be available to the Village by phone or email upon the reasonable request of the Village to answer questions regarding the documentation submitted by the City to the Village for the WDNR Stewardship Grant.
3. Capitalized terms that are used but not defined in this First Amendment have the meanings ascribed to them in the Agreement. Except as amended above, the Agreement is ratified and remains in full force and effect.
4. This First Amendment is effective upon execution by both Parties, and may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.
5. The Parties warrant that their respective governing bodies have authorized them to enter into this First Amendment.

VILLAGE OF WEST BARABOO

By: David J. Dahlke
David Dahlke, Village President

Date: 11 Apr 2019

By: Kaitlin Nye
Kaitlin Nye, Village Clerk-Treasurer

Date: 4-11-2019

CITY OF BARABOO

By: _____
Mike Palm, Mayor

Date: _____

By: _____
Brenda Zeman, City Clerk

Date: _____

RESOLUTION NO. 2019-**Dated: April 23, 2019****The City of Baraboo, Wisconsin****Background**

Since the Municipal Building is new, there have been a number of new service agreements planned for the 2019 budget. One such service is cleaning the outside windows.

The City sought a 1-year service agreement. The windows are to be cleaned twice a year: once in the spring, and once in the fall. Proposals were received from Weyh's Window Washing and Horizon Home Detailing.

The City had budgeted \$800 for this service; the lowest quote came in at \$2,592, or \$1,792 over budget.

Weyh's Window Washing - \$2,592
Horizon Home Detailing - \$4,790.

The contract is being awarded to Weyh's Window Washing, who was \$2,198 lower than Horizon Home Detailing. No other quotes were received. Since the original budget was \$800, a budget amendment is needed for \$1,792.

The funding source for this obligation will come from applied fund balance.

Note: (✓one) [] Not Required [] Budgeted Expenditure [X] Not Budgeted
Comments:

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

WHEREAS, the City accept the proposal from Weyh's Window Washing to clean windows for 1 year; and

NOW, THEREFORE, BE IT RESOLVED, that a budget amendment for \$1,792 be made to increase expenditures for the Municipal Building.

Offered by: Finance Committee**Motion:****Second:****Approved:** _____**Attest:** _____

NBR 3

RESOLUTION RATIFICATION

BE IT RESOLVED, that the Common Council of the City of Baraboo, Sauk County, Wisconsin, does hereby ratify and affirm the Baraboo-Wisconsin Dells Regional Airport Commission petition for state airport development aid dated April 16, 2019.

RESOLUTION introduced by:

CERTIFICATION

I, _____, Clerk of the City of Baraboo, Sauk County, Wisconsin, do hereby certify that the foregoing is a correct copy of a Resolution introduced at a meeting of the Common Council of the City of Baraboo on April 23, 2019, adopted by a majority vote, and recorded in the minutes of said meeting.

The City of Baraboo
Sauk County, Wisconsin

By _____

_____ (Title)

**RESOLUTION PETITIONING
THE SECRETARY OF TRANSPORTATION
FOR AIRPORT IMPROVEMENT AID
BY**

**Baraboo – Wisconsin Dells Regional Airport Commission
Sauk County, Wisconsin**

WHEREAS, the Baraboo – Wisconsin Dells Regional Airport Commission, Sauk County, Wisconsin hereinafter referred to as the sponsor, being a municipal body corporate of the State of Wisconsin, is authorized by Wis. Stat. §114.11, to acquire, establish, construct, own, control, lease, equip, improve, maintain, and operate an airport, and

WHEREAS, the sponsor desires to develop or improve the Baraboo-Wisconsin Dells Regional Airport, Sauk County, Wisconsin,

"PETITION FOR AIRPORT PROJECT"

WHEREAS, airport users have been consulted in formulation of the improvements included in this resolution, and

WHEREAS, a public hearing was held prior to the adoption of this petition in accordance with Wis. Stat. §114.33(2) as amended, and a transcript of the hearing is transmitted with this petition, and

THEREFORE, BE IT RESOLVED, by the sponsor that a petition for federal and (or) state aid in the following form is hereby approved:

The petitioner, desiring to sponsor an airport development project with federal and state aid or state aid only, in accordance with the applicable state and federal laws, respectfully represents and states:

1. That the airport, which it is desired to develop, should generally conform to the requirements for a General Aviation type airport as defined by the Federal Aviation Administration.
2. The character, extent, and kind of improvements desired under the project are as follows: Construct/Install/Replace fuel system; Construct/Rehabilitate/Improve terminal building, and any necessary related work.
3. That the airport project, which your petitioner desires to sponsor, is necessary for the following reasons: to meet the existing and future needs of the airport.

WHEREAS, it is recognized that the improvements petitioned for as listed will be funded individually or collectively as funds are available, with specific project costs to be approved as work is authorized, the proportionate cost of the airport development projects described above which are to be paid by the sponsor to the Secretary of the Wisconsin Department of Transportation (hereinafter referred to as the Secretary) to be held in trust for the purposes of the project; any unneeded and unspent balance after the project is completed is to be returned to the sponsor by the Secretary; the sponsor will make available any additional monies that may be found necessary, upon request of the Secretary, to complete the project as described above; the Secretary shall have the right to suspend or discontinue the project at any time additional monies are found to be necessary by the Secretary, and the sponsor does not provide the same; in the event the sponsor unilaterally terminates the project, all reasonable federal and state expenditures related to the project shall be paid by the sponsor; and

WHEREAS, the sponsor is required by Wis. Stat. §114.32(5) to designate the Secretary as its agent to accept, receive, receipt for and disburse any funds granted by the United States under the Federal Airport and Airway Improvement Act, and is authorized by law to designate the Secretary as its agent for other purposes.

"DESIGNATION OF SECRETARY OF TRANSPORTATION AS SPONSOR'S AGENT"

THEREFORE, BE IT RESOLVED, by the sponsor that the Secretary is hereby designated as its agent and is requested to agree to act as such, in matters relating to the airport development project described above, and is hereby authorized as its agent to make all arrangements for the development and final acceptance of the completed project whether by contract, agreement, force account or otherwise; and particularly, to accept, receive, receipt for and disburse federal monies or other monies, either public or private, for the acquisition, construction, improvement, maintenance and operation of the airport; and, to acquire property or interests in property by purchase, gift, lease, or eminent domain under Wis. Stat. §32 .02; and, to supervise the work of any engineer, appraiser, negotiator, contractor or other person employed by the Secretary; and, to execute any assurances or other documents required or requested by any agency of the federal government and to comply with all federal and state laws, rules, and regulations relating to airport development projects.

FURTHER, the sponsor requests that the Secretary provide, per Wis. Stat. §114.33(8)(a), that the sponsor may acquire certain parts of the required land or interests in land that the Secretary shall find necessary to complete the aforesaid project.

"AIRPORT OWNER ASSURANCES"

AND BE IT FURTHER RESOLVED that the sponsor agrees to maintain and operate the airport in accordance with certain conditions established in Wis. Admin. Code Trans §55, or in accordance with sponsor assurances enumerated in a federal grant agreement.

AND BE IT FURTHER RESOLVED THAT THE Mike Palm and Mike Whitfield, and Ed Geick, Airport Manager be authorized to sign and execute the agency agreement and federal block grant owner assurances authorized by this resolution.

RESOLUTION INTRODUCED BY:

Mike Palm,

Commissioner and Mayor of Baraboo (TITLE)

Mark Whitfield

Commissioner and Trustee for the Village of Lake Delton (TITLE)

CERTIFICATION

I, Edward A. Geick Secretary of the Baraboo – Wisconsin Dells Regional Airport Commission, Wisconsin, do hereby certify that the foregoing is a correct copy of a resolution introduced at an Airport Commission meeting on April 16, 2019, adopted by a majority vote, and recorded in the minutes of said meeting.


Clerk

4-16-19

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AGENCY AGREEMENT AND FEDERAL BLOCK GRANT OWNER ASSURANCES

Department of Transportation Bureau of Aeronautics Madison, Wisconsin

WHEREAS, the City of Baraboo, Sauk County, Wisconsin, hereinafter referred to as the sponsor, desires to sponsor an airport development project to be constructed with federal aid and/or state aid, specifically, the Baraboo-Wisconsin Dells Airport project to:

Construct/Install/Replace fuel system; Construct/Rehabilitate/Improve terminal building, and any necessary related work.

WHEREAS, the sponsor adopted a resolution on _____, 20____, a copy of which is attached and the prescribed terms and conditions of which are fully incorporated into this agreement, designating the Secretary as its agent and requesting the Secretary to act as set forth in the resolution, and agreeing to maintain and operate the airport in accordance with certain conditions; and

AGENCY AGREEMENT

WHEREAS, upon such request, the Secretary is authorized by law to act as agent for the sponsor until financial closing of this project;

NOW THEREFORE, the sponsor and the Secretary do mutually agree that the Secretary shall act as the sponsor's agent in the matter of the airport development as provided by law and as set forth in the referenced resolution; provided, however, that the Secretary is not required to provide legal services to the sponsor.

By: SECRETARY OF TRANSPORTATION

David M. Greene, Director (Date)
Bureau of Aeronautics

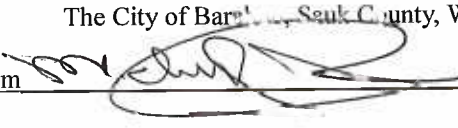
FEDERAL BLOCK GRANT OWNER ASSURANCES


WHEREAS, the sponsor does agree to the conditions established in Wis. Admin. Code Trans §55, and for projects receiving federal aid, to the attached federal sponsor assurances, which are a condition of a federal grant of funds.

The federal block grant owner assurances shall remain in full force and effect throughout the useful life of the facilities developed under this project, but in any event **not to exceed twenty (20) years from the date of the finding (except for land projects, which shall run in perpetuity);**

Acceptance: The sponsor does hereby accept the agency agreement and the federal block grant owner assurances.

Sponsor: The City of Baraboo, Sauk County, Wisconsin

Mike Palm 
Name
Mayor
Title
Date 4/16/2019

Edward A. Geick 
Name
City Administrator and Airport Manager
Title
Date 4-16-19

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Baraboo-Wisconsin Dells Airport Commission

April 16, 2019

Present: Michael Palm (Baraboo), Mark Whitfield (Village of Lake Delton). Absent: none. Also Present: Ed Geick (Airport Manager), Bill Murphy (FBO)

The owner representatives met at the Baraboo-Wisconsin Dells Airport, S3440 County Rd. BD, Baraboo.

The meeting was called to order by Palm at 2:00 PM and roll call was noted by Geick of those present. Compliance of the Open Meeting Law was noted by Palm.

Previous Minutes

Approval of the meeting minutes of October 8, 2018. A motion was made by Palm, seconded by Whitfield and approved unanimously.

Approve Agenda

Moved by Whitfield, seconded by Palm and carried to approve the agenda.

Action Items**2. APPEARANCES/PRESENTATIONS - None****3. PUBLIC COMMENT - None****4. ACTION ITEMS****a. Report from the Airport Manager, Ed Geick**

Geick noted that a new hanger has been completed recently and that another new hanger is in the planning stages. He also noted to Commissioners two other items that he and the City Attorney have been addressing. First is the use of a hanger as a living quarters and second is the improper use of hangers for storage of non-aviation related items. This second issue came up when a hanger owner advertised his hanger for open storage to anyone.

b. Report from Bill Murphy, FBO

Murphy noted that business has been going well since the completion of the new runway. He also explained the need for the new fueling system that will be considered. New LED lighting was installed by the City crews in the FBO office and hanger through a grant that Murphy obtained.

c. Review of FY 2019 budget reports

The Commissioners reviewed the quarterly budget reports. No action was necessary.

d. Discussion and approval of petition for a fuel system and terminal building project.

A motion was made by Palm and seconded by Whitfield to approve the project petition for the fueling system and terminal building as upcoming projects. The motion was unanimously approved.

5. Next Meeting Date: will be in July after the end of the next quarter.

ADJOURNMENT: A motion was made by Whitfield and seconded by Palm to adjourn at 2:29 PM.

Wisconsin Bureau of Aeronautics
Project Funding Report

Years: 2025,2024,2023,2022,2021,2020,2019,2018,2017

Project Type:

Project Categories:

Project Statuses:

| | Total Fund Year | Entitlement | GA Apportionment | Discretionary | State | Sponsor | Total |
|---|-----------------|--------------|------------------|---------------|--------------|-------------|----------------|
| Program Year: 2019 | | | | | | | |
| Baraboo-Wisconsin Dells Regional Airport | | | | | | | |
| Project Title: AIP 13 - Block Grant | | | | | | | |
| Proj Number: 0756-40-13 | | | | | | | |
| <i>Design w/ 19 and install in 20</i> | | | | | | | |
| Construct relocated fuel farm (needs ALP update) | \$150,000.00 | \$0.00 | \$867,000.00 | \$0.00 | \$56,500.00 | \$56,500.00 | \$1,130,000.00 |
| Total for Project | \$150,000.00 | \$0.00 | | | \$8,333.00 | \$8,334.00 | \$166,667.00 |
| Project Title: State Aid 57 | | | | | | | |
| Proj Number: 0756-40-57 | | | | | | | |
| Purchase & install entrance road security lights | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$64,000.00 | \$16,000.00 | \$80,000.00 |
| Total for Project | \$0.00 | \$0.00 | | | \$64,000.00 | \$16,000.00 | \$80,000.00 |
| Project Title: State Aid 58 | | | | | | | |
| Proj Number: 0756-40-58 | | | | | | | |
| * Reimburse Adoption of Land Use Zoning Ordinance | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$48,000.00 | \$12,000.00 | \$60,000.00 |
| Total for Project | \$0.00 | \$0.00 | | | \$48,000.00 | \$12,000.00 | \$60,000.00 |
| Baraboo-Wisconsin Dells Regional Airport | | | | | | | |
| Total Construction Year | \$150,000.00 | \$0.00 | \$0.00 | \$0.00 | \$120,333.00 | \$36,334.00 | \$306,667.00 |
| Total Fund Year | \$150,000.00 | \$201,000.00 | \$0.00 | \$0.00 | \$83,500.00 | \$35,500.00 | \$470,000.00 |
| Program Year: 2021 | | | | | | | |
| Baraboo-Wisconsin Dells Regional Airport | | | | | | | |
| Project Title: AIP 14 - Block Grant | | | | | | | |
| Proj Number: 0756-40-14 | | | | | | | |
| Construct north terminal area (repurpose building and others in | \$150,000.00 | \$0.00 | \$0.00 | \$0.00 | \$8,333.00 | \$8,334.00 | \$166,667.00 |

RESOLUTION NO. 2019-

Dated: April 23, 2019

The City of Baraboo, Wisconsin

Background: Mayor Palm, City Administrator Geick and Public Works Director Pinion met the Census Bureau representative April 11th. The Census Bureau is encouraging the formation of Complete Count Committees for the 2020 Census. Several communities have already indicated their interest in working together on this census as was done 10 years ago.

The Finance/Personnel Committee will review this item at their meeting on April 23rd. prior to the Council meeting. A representative of that committee will be present to advice of their recommendation.

Note: (☒one) [☐ Not Required] [☐ Budgeted Expenditure] [☐ Not Budgeted]
Comments:

WHEREAS, our United States Constitution requires a Census of the population of our nation every ten years, and

WHEREAS, Census information is used to determine how many members our state has in the United States House of Representatives and is also used to determine districts in our state legislature ad local governing bodies, and

WHEREAS, having an accurate and complete Census count is important to our community in determining Federal and State aids and grants, economic development, housing assistance, transportation improvements, and many other uses, and

WHEREAS, every resident of our community counts and deserves to be counted,

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BARABOO, SAUK COUNTY WISCONSIN

THAT the City of Baraboo recognizes the importance of the 2010 Census and agrees to form a Complete Count Committee either in conjunction with Sauk County and for the Community with appropriate sub-committees as needed, and to promote the Census to assure that all residents of our community are counted and, further

THAT we will join with the municipalities of Reedsburg, Sauk City, and Prairie du Sac, and the Sauk County Board in the formation of said committee.

Offered by: Finance/Personnel Comt.

Motion:

Second:

Approved: _____

Attest: _____

City Administrator Recruitment Process Outline

| Action | Timeline |
|---|---------------|
| 1. Update City Administrator's Ordinance and Job Description | April and May |
| 2. Consider hiring a professional recruiter | May |
| 3. Mayor establishes Recruitment Committee to work with Recruiter. | June |
| 4. Start recruitment process with ads and then determining interview list | July |
| 5. Do interviews | August |
| 6. Interviews will be done over 2 days. The recruiter will help work out the details. Below is an outline of what was done when Ed Geick was hired: | |
| a. Do over a weekend or work week | |
| b. Do Round Robin interview scenario. Council determines who with: Department Heads, Council and citizens. Two or three to group. 4 groups. | |
| c. PEP testing | |
| d. Dinner with candidates and Council members | |
| e. Recruiter summarizes interview comments from Round Robin groups. | August |
| f. 2 nd Day, City Council interviews of candidates. Discussion and consider final selection. | September |
| 7. A selection is made and recruiter works to negotiate an agreement. Police Dept. would do background check. | October |
| 8. Candidate gives notice to current employer, normally 4 weeks. | |
| 9. New City Administrator starts | |

| BANK BALANCE | | | | | 37 | Type | Fund | Account | Term | Maturity | Rate | Bank | LGIP | WF/JB | CFB | SUM | BWD | PDS | FBB | RCB | CLARE | WCCU | ICB | CCF | BMO | FICA | SCHWAB | Grand Total |
|------------------------|--|--|--|--|-------------------|------|-----------------|-----------|----------|----------|--------------|------------|------|--------------|------|------------|------------|------------|------|------|------------|------------|------------|------------|------------|------|------------|--------------|
| Alma Waite Account | | | | | NOW account | 820 | 104502957 | Daily | | 0.49% | 23,914.05 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 23,914.05 |
| Alma Waite Trust Fund | | | | | Cert of Deposit | 820 | 6275826 | 36 months | 7/8/21 | 2.85% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 160,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 160,000.00 |
| | | | | | | | 25688 | 36 months | 4/20/19 | 1.30% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 150,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 150,000.00 |
| | | | | | | | 6295215 | 36 months | 10/16/19 | 1.35% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 125,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 125,000.00 |
| | | | | | | | 3861228 | 33 months | 11/21/20 | 2.05% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 105,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 105,000.00 |
| | | | | | | | 54962-27444 | 30 months | 8/21/20 | 1.99% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 101,999.89 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 101,999.89 |
| | | | | | | | 6900492354 | 31 months | 9/22/20 | 2.25% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 110,000.00 | 0.00 | 0.00 | 110,000.00 |
| | | | | | | | 40032677 | 30 months | 10/16/20 | 2.45% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 112,867.22 | 0.00 | 0.00 | 0.00 | 112,867.22 |
| | | | | | Investment Pool | 820 | 856206-3 | Daily | | 2.47% | 0.00 | 37,895.04 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 37,895.04 |
| | | | | | Dana Investment | 820 | 3694-7092 | Daily | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 250,000.00 | 250,000.00 |
| CDA-Grant Accounts | | | | | Checking | 220 | 1000934/1146394 | Daily | | none | 10.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 10.00 |
| CDA-Loan Accounts | | | | | (blank) | 983 | (blank) | (blank) | | | 717,950.23 | 225,516.43 | 0.00 | 0.00 | 0.00 | 72,500.14 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,015,966.80 |
| Fire Benefit Fund | | | | | Investment | 900 | 126696102 | Daily | | 0.10% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 649.69 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 649.69 |
| | | | | | Cert of Deposit | 900 | 6900470891 | 18 months | 6/1/20 | 2.62% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 80,000.00 | 0.00 | 0.00 | 80,000.00 |
| | | | | | Investment Pool | 900 | 856206-4 | Daily | | 2.47% | 0.00 | 26,423.39 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 26,423.39 | |
| Fire Equipment Fund | | | | | Cert of Deposit | 420 | 6294952 | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 133,418.57 | 0.00 | 0.00 | 0.00 | 133,418.57 |
| | | | | | | | 54962-25689 | 36 months | 4/20/19 | 1.30% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 125,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 125,000.00 |
| | | | | | | | 109465199 | 24 months | 3/23/20 | 2.16% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 153,240.00 |
| | | | | | | | 30087 | 36 months | 3/28/21 | 2.47% | 0.00 | 0.00 | 0.00 | 153,727.88 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 153,727.88 |
| | | | | | | | 14890100-104 | 27 months | 3/20/21 | 2.97% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 130,636.99 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 130,636.99 |
| | | | | | Dana Investment | 420 | 3694-7092 | Daily | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 350,000.00 | 350,000.00 |
| Friends of the Library | | | | | Savings | 940 | 103035891 | Daily | | 0.10% | 25,364.85 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 25,364.85 |
| General Cash Account | | | | | Checking / NOW | 100 | 1000306/9830 | Daily | | 0.04%/49 | 1,100,113.91 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,100,113.91 |
| | | | | | Deposit Placermer | 100 | 101066015 | Daily | | 0.49% | 25,299.07 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 25,299.07 |
| General Fund | | | | | Money Market | 100 | 908-640 | Daily | | 0.40% | 0.00 | 0.00 | 0.00 | 204,385.84 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 204,385.84 |
| | | | | | | | 86190136 | Daily | | 1.16% | 0.00 | 0.00 | 0.00 | 1,221,207.95 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,221,207.95 |
| | | | | | | | 163563 | Daily | | 1.35% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 130,446.58 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 130,446.58 |
| | | | | | | | 7481010 | Daily | | 0.90% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 216,896.48 |
| | | | | | | | 471582 | Daily | | 1.00% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 260,554.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 260,554.00 |
| | | | | | | | 10080968 | Daily | | 1.00% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 640,990.28 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 640,990.28 |
| | | | | | | | 525450 | Daily | | 0.60% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 403,650.62 |
| | | | | | | | 54962-07 | Daily | | 1.25% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 102,921.30 | 0.00 | 0.00 | 0.00 | 0.00 | 102,921.30 |
| | | | | | | | 5031443 | Daily | | 1.05% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 62,096.74 | 0.00 | 0.00 | 0.00 | 62,096.74 |
| | | | | | | | 20032292 | Daily | | 1.00% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 257,201.67 | 0.00 | 0.00 | 257,201.67 |
| | | | | | | | 2061232 | Daily | | 1.15% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 104,527.45 | 0.00 | 0.00 | 104,527.45 |
| | | | | | Cert of Deposit | 100 | 54962-22811 | 36 months | 4/22/19 | 1.30% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 75,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 75,000.00 |
| | | | | | | | 3846829 | 24 months | 9/12/19 | 1.45% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 150,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 150,000.00 |
| | | | | | | | 29565 | 24 months | 8/28/19 | 1.40% | 0.00 | 0.00 | 0.00 | 125,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 125,000.00 |
| | | | | | | | 6199976 | 15 months | 6/20/19 | 2.00% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 150,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 150,000.00 |
| | | | | | | | 109508099 | 24 months | 6/08/20 | 2.45% | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |

TREASURER'S INVESTMENT REPORT for March 2019

Average Rate of Return on Current Deposits:

Benchmarks:

| | | | | | | |
|-----------------------------|--------------|-------------------|----------|-------|----------------|-------|
| Total Receipts: | 588,921.50 | General Funds: | Avg Term | | LGIP | 2.47% |
| | | Utility Funds: | 5.6 M | 1.79% | | |
| Total Disbursements: | 1,781,889.03 | Segregated Funds: | 13.7 M | 1.49% | 90-day T-bill: | 2.43% |
| | | Securities w/Dana | 24.9 M | 2.01% | | |
| | | All Funds: | 3.60 yrs | 2.12% | 6M CD: | 1.36% |
| | | | 10.6 M | 1.77% | 12M CD | 1.62% |
| | | Liquid: | 62% | | 18M CD | 2.32% |
| | | Term: | 38% | | | |

Policy Objectives:

- Safety: ▪ \$2,775,000 invested in marketable securities with Dana Investments, these are not guaranteed.
- Liquidity: ▪ Investing in CD's when rates are favorable.
- Yield: ▪ Short term CD yields strong. Treasuries and LGIP are up. Adjustable securities are rising.

| TRANSACTIONS | | | | | | | | | | | |
|--------------|---|------|------------------|-------|------------|------|--------|---------------|-------|------------|----------|
| # | Action | Type | Identification | Bank | Acct # | Note | Term | Maturity Date | Rate | Amount | Interest |
| (1) | Reinvest | CD | Sewer General | CFB | 30007 | | 12 mos | 3/12/2019 | 2.15% | 300,000.00 | Reinvest |
| | New | | | | 180514 | | 12 mos | 3/12/2020 | 2.50% | 306,484.67 | Reinvest |
| | Comments: | | | | | | | | | | |
| (2) | Reinvest | CD | Water General | CFB | 30006 | | 12 mos | 3/12/2019 | 2.15% | 200,000.00 | Reinvest |
| | New | | | WCCU | 54962-0104 | | 13 mos | 4/18/2020 | 2.53% | 204,323.11 | Reinvest |
| | Comments: | | | | | | | | | | |
| (3) | Reinvest | CD | Park Seg | CFB | 30009 | | 12 mos | 3/12/2019 | 2.15% | 50,000.00 | Reinvest |
| | New | | | | 1802520 | | 12 mos | 3/12/2020 | 2.50% | 41,080.78 | Reinvest |
| | Comments: Withdrew \$10,000 for current year projects | | | | | | | | | | |
| (4) | NEW | CD | Sewer General | CLARE | 1373100 | | 14 mos | 5/15/2020 | 2.30% | 247,234.64 | Reinvest |
| | Comments: Closed Money Market @ Clare to open CD | | | | | | | | | | |
| (5) | Reinvest | CD | General | CFB | 30085 | | 12 mos | 3/28/2019 | 2.15% | 110,000.00 | Pd to MM |
| | New | | | | 1802640 | | 12 mos | 3/28/2020 | 2.50% | 150,000.00 | Pd to MM |
| | Comments: Withdraw \$40,000 from DANA to add to this CD | | | | | | | | | | |
| (6) | Reinvest | CD | Library Seg | CFB | 30086 | | 12 mos | 3/28/2019 | 2.15% | 240,000.00 | Reinvest |
| | New | | | | 1802646 | | 12 mos | 3/28/2020 | 2.50% | 245,187.73 | Reinvest |
| | Comments: | | | | | | | | | | |
| (7) | Reinvest | CD | Library Building | CCF | 40032033 | | 17 mos | 3/27/2019 | 1.74% | 150,000.00 | Reinvest |
| | New | | | BSB | 107070188 | | 12 mos | 3/28/2020 | 2.42% | 150,000.00 | Reinvest |
| | Comments: | | | | | | | | | | |
| (8) | Reinvest | CD | Park Impact Fees | CCF | 40032035 | | 17 mos | 3/27/2019 | 1.74% | 25,000.00 | Reinvest |
| | New | | | | 40032035 | | 24 mos | 3/28/2021 | 2.56% | 50,621.27 | Reinvest |
| | Comments: Add \$25,000 | | | | | | | | | | |
| (9) | Reinvest | CD | Water Utility | CCF | 40032034 | | 17 mos | 3/27/2019 | 1.74% | 200,000.00 | Reinvest |
| | New | | | | 40032034 | | 15 mos | 6/28/2020 | 2.56% | 304,970.22 | Reinvest |
| | Comments: Added \$100,000 | | | | | | | | | | |

INVESTMENT ADVISOR TRANSACTIONS

| # | Action | Type | Identification | Price | Rating | Note | Term/WAL | Maturity Date | Yield to Worst Yield - Maturity | Amount | Interest |
|------|--------|------|----------------|-------|--------|------|----------|---------------|------------------------------------|--------|----------|
| NONE | | | | | | | | | | | |

Dana Investment Advisors, Inc.
Performance Report
Gross of Fees



From March 29, 2018 to March 29, 2019

Portfolio: 2493 - City of Baraboo Reserve Funds

| | <u>Market</u> | <u>Cost</u> |
|---------------------------------------|-----------------------|-----------------------|
| Portfolio Value on 03/29/2018 | \$3,145,391.84 | \$3,169,139.52 |
| Contributions/Withdrawals | (\$427,886.66) | (\$427,886.66) |
| Interest | \$76,007.20 | \$76,007.20 |
| Dividends | \$0.00 | \$0.00 |
| Unrealized Gain/Loss | (\$4,172.92) | \$0.00 |
| Realized Gain/Loss | (\$21,077.49) | (\$26,744.69) |
| Change in Accrued Income | \$1,748.06 | \$1,748.06 |
| Portfolio Value on 03/29/2019 | \$2,770,010.03 | \$2,792,263.43 |
| Total Gain | \$52,504.85 | \$51,010.57 |
| Annualized Cash Flow Yield | | 1.68 % |

The information set forth above is based upon information believed to be accurate and reliable but we do not guarantee its accuracy.

Dana Investment Advisors, Inc.

PORTFOLIO HOLDINGS



Report as of: 03/29/2019

Portfolio: 2493 - City of Baraboo Reserve Funds

| Shares/ PAR | Identifier | Description | Unit Cost | Current Cost | Price | Market Value | Pct. Assets | Income Accrued | Cur. Yield |
|--|------------|--|-----------|---------------------|--------|---------------------|--------------|-----------------|-------------|
| Cash | | | | | | | | | |
| Short Term Investments | | | | | | | | | |
| Cash Equivalents | | | | | | | | | |
| | 000009 | Cash - Money Fund | | 8,696.14 | | 8,696.14 | .32 | .00 | .33 |
| 55,606.23 | SNVXX | Schwab Govt Money Fund | 1.00 | 55,606.23 | 1.00 | 55,606.23 | 2.02 | .00 | 2.11 |
| | | Total Cash Equivalents | | 64,302.37 | | 64,302.37 | 2.33 | .00 | 1.87 |
| | | Total Short Term Investments | | 64,302.37 | | 64,302.37 | 2.33 | .00 | 1.87 |
| | | Total Cash | | 64,302.37 | | 64,302.37 | 2.33 | .00 | 1.87 |
| Bonds | | | | | | | | | |
| Agency Bonds | | | | | | | | | |
| Adjustable Rate Agency | | | | | | | | | |
| FHLMC Step Coupon Agency | | | | | | | | | |
| 150,000 | 3134G76T3 | FREDDIE MAC 1.75% Due 11/27/2020 | 98.81 | 148,215.00 | 99.33 | 148,987.50 | 5.40 | 904.17 | 1.76 |
| 150,000.00 | | Total FHLMC Step Coupon Agency | | 148,215.00 | | 148,987.50 | 5.40 | 904.17 | 1.76 |
| | | Total Adjustable Rate Agency | | 148,215.00 | | 148,987.50 | 5.40 | 904.17 | 1.76 |
| Fixed Rate Agency | | | | | | | | | |
| FFCB Fixed Rate Agency | | | | | | | | | |
| 200,000 | 3133EE5S5 | FEDERAL FARM CREDIT BANK 1.5% Due 08/05/2019 | 100.85 | 201,699.00 | 99.68 | 199,356.00 | 7.23 | 466.67 | 1.50 |
| 200,000.00 | | Total FFCB Fixed Rate Agency | | 201,699.00 | | 199,356.00 | 7.23 | 466.67 | 1.50 |
| FHLB Fixed Rate Agency | | | | | | | | | |
| 150,000 | 3130ACGX6 | FEDERAL HOME LOAN BANK 2% Due 09/27/2021 | 100.01 | 150,015.00 | 98.64 | 147,963.00 | 5.37 | 33.33 | 2.03 |
| 150,000.00 | | Total FHLB Fixed Rate Agency | | 150,015.00 | | 147,963.00 | 5.37 | 33.33 | 2.03 |
| FHLMC Fixed Rate Agency | | | | | | | | | |
| 150,000 | 3134GBSW3 | FREDDIE MAC 1.75% Due 12/22/2020 | 100.00 | 150,000.00 | 98.90 | 148,351.50 | 5.38 | 721.88 | 1.77 |
| 150,000.00 | | Total FHLMC Fixed Rate Agency | | 150,000.00 | | 148,351.50 | 5.38 | 721.88 | 1.77 |
| | | Total Fixed Rate Agency | | 501,714.00 | | 495,670.50 | 17.98 | 1,221.88 | 1.74 |
| Step Coupon Agency | | | | | | | | | |
| FHLB Step Coupon Agency | | | | | | | | | |
| 150,000 | 3130AFD79 | FEDERAL HOME LOAN BANK 3% Due 11/23/2021 | 100.01 | 150,015.00 | 100.00 | 149,998.50 | 5.44 | 1,600.00 | 3.00 |
| 150,000.00 | | Total FHLB Step Coupon Agency | | 150,015.00 | | 149,998.50 | 5.44 | 1,600.00 | 3.00 |
| FHLMC Step Coupon Agency | | | | | | | | | |
| 150,000 | 3134GAA95 | FREDDIE MAC 2% Due 12/30/2019 | 99.95 | 149,925.00 | 99.62 | 149,430.00 | 5.42 | 562.50 | 2.01 |
| 200,000 | 3134GBRB0 | FREDDIE MAC 2% Due 06/05/2020 | 99.07 | 198,147.00 | 99.51 | 199,012.00 | 7.22 | 288.89 | 2.01 |
| 150,000 | 3134GB3T7 | FREDDIE MAC 2% Due 11/25/2020 | 100.01 | 150,015.00 | 99.47 | 149,202.00 | 5.41 | 1,050.00 | 2.01 |
| 500,000.00 | | Total FHLMC Step Coupon Agency | | 498,087.00 | | 497,644.00 | 18.05 | 1,901.39 | 2.01 |
| | | Total Step Coupon Agency | | 648,102.00 | | 647,642.50 | 23.49 | 3,501.39 | 2.24 |
| | | Total Agency Bonds | | 1,298,031.00 | | 1,292,300.50 | 46.87 | 5,627.44 | 1.99 |
| Mortgage Bonds | | | | | | | | | |
| Adjustable Rate Mortgages | | | | | | | | | |
| FHLMC - Adjustable Rate Mortgages | | | | | | | | | |
| 15,506.81 | 31300MPF4 | FH 849422 4.468% Due 02/01/2043 | 104.31 | 16,175.55 | 103.86 | 16,105.08 | .58 | 116.50 | 4.30 |
| 27,974.24 | 31300MWE9 | FH 849645 4.678% Due 06/01/2043 | 104.81 | 29,320.49 | 103.59 | 28,978.90 | 1.05 | 217.44 | 4.52 |
| 42,050.04 | 31347AH72 | FH 840254 4.563% Due 07/01/2043 | 103.75 | 43,626.91 | 103.92 | 43,696.30 | 1.58 | 324.03 | 4.39 |
| 65,577.91 | 31347ATG9 | FH 840551 4.244% Due 03/01/2045 | 103.19 | 67,668.22 | 103.27 | 67,721.79 | 2.46 | 474.47 | 4.11 |
| 151,109.00 | | Total FHLMC - Adjustable Rate Mortgages | | 156,791.17 | | 156,502.07 | 5.68 | 1,132.44 | 4.28 |
| FNMA - Adjustable Rate Mortgages | | | | | | | | | |
| 102,625.02 | 3140J7UU7 | FN BM3294 4.27% Due 06/01/2042 | 103.69 | 106,409.32 | 103.82 | 106,542.21 | 3.86 | 365.17 | 4.11 |

Dana Investment Advisors, Inc.

PORTFOLIO HOLDINGS



Report as of: 03/29/2019

Portfolio: 2493 - City of Baraboo Reserve Funds

| Shares/ PAR | Identifier | Description | Unit Cost | Current Cost | Price | Market Value | Pct. Assets | Income Accrued | Cur. Yield |
|--|------------|--|-----------|---------------------|--------|---------------------|--------------|------------------|-------------|
| 40,411.71 | 3138XMRB8 | FN AV9481 3.987% Due 07/01/2043 | 103.56 | 41,851.35 | 101.86 | 41,164.99 | 1.49 | 134.27 | 3.91 |
| 20,636.66 | 3138ETLW4 | FN AL8440 4.137% Due 07/01/2044 | 103.50 | 21,358.93 | 103.77 | 21,415.45 | .78 | 71.14 | 3.99 |
| 38,954.04 | 3138ERWF3 | FN AL9645 4.164% Due 07/01/2044 | 103.75 | 40,414.82 | 102.59 | 39,964.82 | 1.45 | 135.17 | 4.06 |
| 202,627.43 | | Total FNMA - Adjustable Rate Mortgages | | 210,034.42 | | 209,087.47 | 7.58 | 705.75 | 4.05 |
| GNMA - Adjustable Rate Mortgages | | | | | | | | | |
| 86,738.69 | 36225CX92 | G2 80703 3.625% Due 06/20/2033 | 103.12 | 89,449.26 | 104.20 | 90,382.58 | 3.28 | 262.02 | 3.48 |
| 89,188.15 | 36225C4B9 | G2 80817 3.375% Due 01/20/2034 | 103.34 | 92,170.38 | 103.32 | 92,150.98 | 3.34 | 250.84 | 3.27 |
| 53,815.15 | 36225EN40 | G2 82210 4.125% Due 11/20/2038 | 102.75 | 55,295.09 | 102.22 | 55,009.30 | 2.00 | 184.99 | 4.04 |
| 58,446.80 | 36225EQ47 | G2 82274 3.375% Due 01/20/2039 | 102.63 | 59,981.04 | 103.37 | 60,415.70 | 2.19 | 164.38 | 3.27 |
| 68,219.32 | 36225EUG5 | G2 82382 3.75% Due 09/20/2039 | 102.69 | 70,052.72 | 102.85 | 70,162.07 | 2.54 | 213.19 | 3.65 |
| 43,400.54 | 36225EVG4 | G2 82414 4.125% Due 10/20/2039 | 103.81 | 45,055.19 | 103.62 | 44,969.90 | 1.63 | 149.19 | 3.98 |
| 399,808.65 | | Total GNMA - Adjustable Rate Mortgages | | 412,003.68 | | 413,090.53 | 14.98 | 1,224.61 | 3.56 |
| | | Total Adjustable Rate Mortgages | | 778,829.27 | | 778,680.07 | 28.24 | 3,062.80 | 3.84 |
| | | Total Mortgage Bonds | | 778,829.27 | | 778,680.07 | 28.24 | 3,062.80 | 3.84 |
| Small Business Administration Bonds | | | | | | | | | |
| Adjustable Rate - SBAs | | | | | | | | | |
| Prime Rate | | | | | | | | | |
| 43,784.52 | 83164KNU3 | SBA508503 4.825% Due 12/25/2024 | 105.69 | 46,274.76 | 101.93 | 44,631.05 | 1.62 | 410.84 | 4.73 |
| 87,203.66 | 83164JF50 | SBA507388 4% Due 10/25/2030 | 104.13 | 90,800.82 | 101.49 | 88,505.53 | 3.21 | 583.01 | 3.94 |
| 137,972.51 | 83165ABR4 | SBA521648 3.35% Due 09/25/2034 | 100.25 | 138,317.44 | 99.28 | 136,980.35 | 4.97 | 771.82 | 3.37 |
| 58,561.71 | 83164LFB2 | SBA509162 4.825% Due 12/25/2036 | 106.44 | 62,331.65 | 104.15 | 60,993.43 | 2.21 | 471.64 | 4.63 |
| 75,926.92 | 83164LSA0 | SBA509513 4% Due 06/25/2039 | 106.00 | 80,482.55 | 101.52 | 77,083.59 | 2.80 | 506.86 | 3.94 |
| 84,668.40 | 83164LSW2 | SBA509533 4.105% Due 07/25/2039 | 104.25 | 88,266.82 | 101.10 | 85,602.47 | 3.10 | 580.04 | 4.06 |
| 102,675.20 | 83164LXM8 | SBA509684 4.25% Due 06/25/2040 | 105.81 | 108,643.17 | 102.21 | 104,947.09 | 3.81 | 728.16 | 4.16 |
| 590,792.93 | | Total Prime Rate | | 615,117.21 | | 598,743.51 | 21.72 | 4,052.37 | 4.00 |
| | | Total Adjustable Rate - SBAs | | 615,117.21 | | 598,743.51 | 21.72 | 4,052.37 | 4.00 |
| | | Total Small Business Administration Bonds | | 615,117.21 | | 598,743.51 | 21.72 | 4,052.37 | 4.00 |
| | | Total Bonds | | 2,691,977.48 | | 2,669,724.08 | 96.83 | 12,742.61 | 2.98 |
| Total Portfolio | | | | 2,756,279.85 | | 2,734,026.45 | | | |
| Paydown Receivable | | | | 23,240.97 | | 23,240.97 | | | |
| Interest Accrued | | | | 12,742.61 | | 12,742.61 | | | |
| Dividends Accrued | | | | 0.00 | | 0.00 | | | |
| Total Portfolio with Accruals & Receivables | | | | 2,792,263.43 | | 2,770,010.03 | | | |

The market prices shown on these pages represent the last reported sale on the stated report date as to listed securities or the bid price in the case of over-the-counter quotations. Prices on bonds and some other investments are based on round lot price quotations and are for evaluation purposes only and may not represent actual market values. Bonds sold on an odd lot basis (less than \$1 million) may have a dollar price lower than the round lot quote. Where no regular market exists, prices shown are estimates by sources considered reliable by Dana Investment Advisors. While the prices are obtained from sources we consider reliable, we cannot guarantee them. Dana Investment Advisors is not a custodian. Clients should be receiving detailed statements from their custodian at least quarterly. While Dana Investment Advisors regularly reconciles to custodian information, we encourage clients to review their custodian statement(s).

**Baraboo Fire Department
Monthly Report - March 2019**

| Incident Responses | March 2019 | Year to Date 2018 | Totals 2018 | Year to Date 2019 | Percentage Increase/Decrease |
|--|-----------------------|------------------------------|------------------------|------------------------------|---|
| Fire, Other | 0 | 0 | 4 | 0 | |
| Building Fire | 2 | 5 | 13 | 4 | |
| Fire in Mobile Home used as a Fixed Structure | 0 | 0 | 0 | 0 | |
| Fire in Structures other than Building | 0 | 0 | 0 | 0 | |
| Cooking Fire | 0 | 3 | 6 | 1 | |
| Chimney Fire | 0 | 2 | 5 | 0 | |
| Vehicle Fire | 0 | 1 | 3 | 3 | |
| Wildland Fire | 3 | 1 | 6 | 3 | |
| Trash or Rubbish Fire Contained | 0 | 0 | 0 | 0 | |
| Outside Rubbish, Trash or Waste Fire | 0 | 0 | 2 | 0 | |
| Dumpster or other Trash Receptacle Fire | 0 | 0 | 1 | 0 | |
| Outside Storage Fire | 0 | 0 | 0 | 0 | |
| Outside Gas or Vapor Combustion Explosion | 0 | 0 | 1 | 0 | |
| Medical Assist | 0 | 4 | 32 | 2 | |
| Vehicle Crash | 6 | 8 | 43 | 11 | |
| Motor vehicle/pedestrian crash | 0 | 0 | 0 | 1 | |
| Search for Person on Land | 0 | 0 | 2 | 0 | |
| Extrication of Victim(s) from Building/Structure | 0 | 0 | 0 | 0 | |
| Extrication from Vehicles | 0 | 1 | 4 | 0 | |
| Extrication, Other | 0 | 0 | 2 | 0 | |
| Elevator Rescue | 0 | 1 | 3 | 0 | |
| Water/Ice Rescue | 0 | 0 | 5 | 0 | |
| High Angle Rescue | 0 | 0 | 4 | 0 | |
| Hazardous Material | 0 | 2 | 12 | 3 | |
| Carbon Monoxide Incident | 0 | 0 | 8 | 1 | |
| Hazardous Call, Other | 2 | 1 | 17 | 5 | |
| Vehicle Accident - General Cleanup | 0 | 3 | 10 | 3 | |
| Animal Rescue | 0 | 0 | 1 | 0 | |
| Water Problem, Other | 0 | 0 | 0 | 1 | |
| Smoke or Odor Removal | 1 | 0 | 3 | 2 | |
| Sevice Call, Other | 0 | 0 | 1 | 1 | |
| Lock-out | 0 | 0 | 0 | 0 | |
| Assist Police | 3 | 1 | 4 | 8 | |
| Public Service | 1 | 1 | 3 | 1 | |
| Unauthorized Burning | 3 | 1 | 2 | 3 | |
| Authorized Burning | 0 | 0 | 1 | 1 | |
| Good Intent Call | 2 | 17 | 44 | 7 | |
| Dispatched/Cancelled | 5 | 11 | 37 | 9 | |
| Wrong Location | 0 | 0 | 1 | 0 | |
| Smoke Scare, Odor of Smoke | 0 | 0 | 1 | 0 | |
| Steam, Vapor, Fog or Dust thought to be Smoke | 0 | 0 | 1 | 0 | |
| Malicious Alarm | 0 | 1 | 2 | 1 | |
| Bomb Threat | 0 | 0 | 0 | 0 | |
| Alarm | 5 | 8 | 54 | 15 | |
| Carbon Monoxide Alarm | 1 | 0 | 12 | 5 | |
| Lightning Strike | 0 | 0 | 0 | 0 | |
| Severe Weather Standby | 0 | 0 | 1 | 0 | |
| Mutual Aid - City | 1 | 5 | 20 | 2 | |
| Mutual Aid - Rural | 1 | 2 | 6 | 1 | |
| Totals | 36 | 79 | 377 | 94 | |
| | | | 0 | | |
| | | | 377 | | |

| 2019 | | |
|-------------|------------|--------|
| 11 | Fire | 11.70% |
| 14 | Rescue | 14.89% |
| 4 | Haz Mat | 4.26% |
| 21 | Alarm | 22.34% |
| 41 | Other | 43.62% |
| 3 | Mutual Aid | 3.19% |
| 2018 | | |
| 41 | Fire | 10.88% |
| 95 | Rescue | 25.20% |
| 20 | Haz Mat | 5.31% |
| 68 | Alarm | 18.04% |
| 127 | Other | 33.69% |
| 26 | Mutual Aid | 6.90% |

18.99%
Exposure Fires
Total Incidents

| Incident Responses by Municipality | Total Incidents | Percent | | |
|---|------------------------|----------------|-----------|----------------|
| City of Baraboo | 14 | 38.89% | 58 | 61.70% |
| Village of West Baraboo | 6 | 16.67% | 11 | 11.70% |
| Town of Baraboo | 7 | 19.44% | 12 | 12.77% |
| Town of Fairfield | 3 | 8.33% | 5 | 5.32% |
| Town of Greenfield | 3 | 8.33% | 3 | 3.19% |
| Town of Sumpter | 1 | 2.78% | 2 | 2.13% |
| Mutual Aid - City | 1 | 2.78% | 2 | 2.13% |
| Mutual Aid - Rural | 1 | 2.78% | 1 | 1.06% |
| Totals | 36 | 100.00% | 94 | 100.00% |

**Baraboo Fire Department
Monthly Report - March 2019**

| Fire Inspections | January | February | March | April | May | June | July | August | Sept. | Oct. | Nov. | Dec |
|---------------------------------------|----------------|-----------------|--------------|--------------|------------|-------------|-------------|---------------|--------------|-------------|-------------|------------|
| City of Baraboo | 12 | 45 | 83 | | | | | | | | | |
| Village of West Baraboo | 89 | 37 | 2 | | | | | | | | | |
| Town of Baraboo | 0 | 0 | 0 | | | | | | | | | |
| Town of Fairfield | 0 | 0 | 0 | | | | | | | | | |
| Town of Greenfield | 0 | 0 | 0 | | | | | | | | | |
| Town of Sumpter | 0 | 0 | 0 | | | | | | | | | |
| Totals | 101 | 82 | 85 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Inspections Year to Date | | | | | | | | | | | | 268 |

| Fire Prevention Education - Current Month | Number of Activities | Number of Adults | Number of Children | Total Participants |
|--|---------------------------------|-----------------------------|-------------------------------|-------------------------------|
| Fire Extinguisher and Fire Safety Training | 1 | 20 | 0 | 20 |
| Fire Safety Presentations | 0 | 0 | 0 | 0 |
| Fire Safety House Training | 0 | 0 | 0 | 0 |
| Other (Open House) | 0 | 0 | 0 | 0 |
| Grand Totals | 1 | 20 | 0 | 20 |
| Total Fire Safety Contacts Year to Date | | | | 57 |

| Monthly | Number of Smoke Alarms | Number of CO Alarms | Total |
|---|-----------------------------------|--------------------------------|--------------|
| Install Smoke and Carbon Monoxide Alarms | 0 | 0 | 0 |
| 5 Year to Date Total | | | |

Members Present: Petty, Thurow, Sloan

Absent: none

Others Present: Mayor Palm, E. Geick, E. Truman, B. Zeman, C. Haggard, T. Pinion

Call to Order –Ald. Petty called the meeting to order at 6:00 p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Thurow to approve the minutes of March 26, 2019 and carried unanimously. Moved by Sloan, seconded by Thurow to approve the agenda. Motion carried unanimously.

Action Items

- a) **Accounts Payable** – Moved by Sloan seconded by Thurow to recommend to Council for approval of the accounts payable for **\$609,013.38**. Motion carried unanimously.
- b) **Approve the Purchasing Policy** – C. Haggard noted that one significant change to the policy is the dollar amount that requires we obtain bids will increase from \$500 to \$1,000. Atty. Truman explained that the other changes to the policy were general updates. Moved by Sloan, seconded by Thurow to recommend to Council for action. Motion carried unanimously.
- c) **Approve the 1st Qtr. 2019 Financial Reports** – C. Haggard explained the new layout for these reports and noted any significant budget changes. The committee reviewed the financial reports. These reports are informational only; no action taken.
- d) **Approve the 1st Qtr. 2019 Budget Amendments** – The committee reviewed the budget amendments. Moved by Sloan, seconded by Thurow to recommend to Council for action. Motion carried unanimously.
- e) **Approve the Sauk County MIS Memorandum of Understanding for the Provision of Intergovernmental services to the City of Baraboo for Computer Network and Technical Services** – Adm. Geick explained that the first agreement with Sauk County was back in about 2011. There have been minor updates to the agreement since then. The update before the committee now includes approving a Technology Policy and new rates. Atty. Truman has reviewed this MOU and has no questions. Moved by Sloan, seconded by Thurow to recommend to Council for action. Motion carried unanimously.
- f) **Review and recommendation to Common Council to approve the Technology Use Policy with the Sauk County MIS Department for the City's computer network and security systems.** * Adm. Geick explained that this is removing all the tech items out of our Employee Handbook and moving them into this policy; taking an expanded Tech Policy based on what the County has and creating a separate policy for the City. Moved by Sloan, seconded by Thurow to recommend to Council for action. Motion carried unanimously.
- g) **Review and recommendation to Common Council to amend Section 3.15, Procedure for Competitive Bidding, of the Baraboo Municipal Code to account for the Common Council's adoption of the City's Purchasing Policy.** * - Atty. Truman noted that this is purely housekeeping. The changes to the code will allow for future adoptions of the purchasing policy without changing the Municipal Code. Moved by Sloan, seconded by Thurow to recommend to Council for action. Motion carried unanimously.

Informational Items

- a) City Attorney's report on insurance claims – None.

Adjournment – Moved by Sloan, seconded by Thurow and carried to adjourn at 6:30pm.
Brenda Zeman, City Clerk

BARABOO BUSINESS IMPROVEMENT DISTRICT (BID) Promotions/Personnel Committee Meeting

April 09, 2019 Members Present: T. Wickus, , S. Fay, B. Stelling

Member Absent: L. Steffes

Call to Order: Chairman Wickus presided over the meeting, called it to order at 9: A.M., and noted compliance with the Open Meeting Law.

Minutes: Moved by, Fay seconded by Stelling, and unanimously carried to approve the minutes of the Sept 18, 2018 meeting.

Agenda: Moved by Fay seconded by Stelling, and unanimously carried to approve the agenda as published.

Old Business:

New Business: Moved by, Fay seconded by Stelling to approve the following marketing items

Devils Lake Guide ad \$1,250.00, Devils Lake map ad \$525.00, City Newsletter \$335.00, Brava Magazine \$1,085.00, Banner on Broadway St \$205.04

Design services for Next Level Creative & Lorriane Ortner-Blake for the projects above

Adjournment: Moved by Stelling, seconded by Fay and unanimously carried to adjourn at 9:45 A.M.
Respectfully submitted, Todd Wickus Promotions Chairperson

UW-BARABOO / SAUK COUNTY CAMPUS COMMISSION MINUTES

UW-Baraboo/Sauk County Campus, Executive Dining Room

Baraboo, Wisconsin

Thursday, March 21, 2019

Members present: Phil Wedekind, Alene Bolin, Tom Geimer, Bryant Hazard, Scott Von Asten, and Ed Geick**Members Absent:** Tom Kolb**Others Present:** Ed Janairo, Peter Vedro, Steve Schara, Cynthia Haggard, Susan Endres, James Revels, David Olson

Chair Wedekind called the meeting to order at 8:00 a.m. and compliance with the Open Meeting Law was verified.

MOTION (Geimer/Hazard) adopt the agenda. Motion carried unanimously.

MOTION (Geimer/Geick) to approve the minutes of the regular meeting on February 21, 2019. Motion carried unanimously.

Public Comment: None.**Communications:** None.**Facilities planning and maintenance report:**

Report attached. Steve Schara provided an update on facilities maintenance projects.

Accept Bids for New Roof on Fine And Performing Arts Center: Received 5 quotes for Savides Library Roof Replacement Bids. Recommend low bid from Nieman Roof Company. Motion by Geick, second by Von Asten to approve the low bid of \$85,825 from Nieman Roof Company. Motion carried.**Discuss water mitigation from Lange entry area and Lower Level Electrical room:** Discussion was held and all agreed something should be done.**Financial report and approval of vouchers.**

MOTION (Geick/Von Asten) to approve invoices in amount of \$1,516.81. Motion carried unanimously.

Update on student housing:

Report attached.

Deans' Report:

Report attached.

MOTION (Wedekind/Geimer) to adjourn until Thursday, April 18, 2019 at 8:00 a.m. Motion carried unanimously.

Respectfully Submitted,

Alene Kleczek Bolin
Sauk County Administrative Coordinator

Baraboo Economic Development Commission

Meeting Minutes

April 4, 2019

I. **Call to Meeting to Order and Note Compliance with Open Meeting Law**

Chair Jim Bowers called the meeting to order at 5:30 PM at the Baraboo Municipal Building, 101 South Blvd, Room 205, Baraboo, WI. The meeting was noticed in conformance with Wisconsin State Statutes regarding open meetings.

II. **Roll Call**

Present: Bowers, Umhoefer (5:37), Alt, Ayar (5:40), Bingle, Palm, Platt-Gibson, Reppen, Taylor, Wastlund, White

Absent: Caflisch, White

Other: Ed Geick, Patrick Cannon

III. **Approve Agenda**

Motion to approve the agenda as presented

Taylor (1); Alt (2)

Aye: All via voice vote

Nay: None

IV. **Approve Minutes**

Motion to approve the minutes for March 7, 2019.

Taylor (1); Johnson (2)

Aye: All via voice vote

Nay: None

V. **Public Comment**

a. **Presentation by Ms. Laura Walczak, President, St. Clare Hospital**

Ms. Walczak provided the Board with an overview of the rich history of St. Clare Hospital in Baraboo and the overall philosophy of SSM Health Care. She indicated that "health care is an extension of humanity" and that Baraboo has done an outstanding job in this area.

Ms. Umhoefer enters at 5:37

Ms. Walczak also gave an update on how St. Clare has responded to the overall health care needs of the area. She discussed the additional health services now being offered in the area and the new Physicians that have begun their practice in Baraboo. She discussed how they have created a strong working environment with their staff, patients and the community to strengthen the health care in the area.

Mr. Bowers asked how she felt the community welcomed her when she moved to Baraboo. She described the experience as a very welcoming community. People were very helpful to her and her family and she felt very comfortable.

VI. **Old Business**

a. **Updates on Development Activities**

Ed Geick provided an update on various activities

- The 2020 Census preparation has begun
- DEZ Arms is looking at a ground breaking and plans to be open in the fall of 2019
- The Discover Wisconsin Show will have its official airing on April 20, 2019. A preview will be held on April 8, 2019 at the Al. Ringling Theater
- A Diversity Committee is being formed as there are still several issues throughout the area.

- The High School senior class went to Skokie, IL to visit the Holocaust Museum.
- There is also a new story on Buzfeed regarding the photo incident from last fall.

b. Updates from Plan Commission and Council

Mayor Palm spoke on the following items:

- The Planning Commission did not meet last month.
- The City did a re-zoning approval for 52 acres from Agriculture to Planned Industrial Business
- The City has been finishing the CLOSE program application
- Al. Ringling Brewing has submitted a grant application for funding.
- The Devil's Lake Interpretive Center had approximately 65 people attend their meeting

c. Update from economic development partners and collaborators

- Dr. Ayar indicated the University has been looking at 2 new programs through UW Platteville
- Ms. Platt-Gibson indicated that the cancer center has had patients from 82 different zip codes. The Hospital is looking at rural mental health issues in cooperation with the City of Reedsburg.
- Mr. Taylor indicated that the delinquency rate at the Bank is extremely low.
- Mr. Johnson indicated that the milk market is improving
- Ms. Umhoefer indicated that the Luther College Cathedral Choir will be at the AL. Ringling Theater as part of a fund raiser
- Mr. Bingle indicated that the renovations at the ICF are going well. All the trails are open at Mirror Lake and Devil's Lake State Parks. He is also resigning from the Board as he is relocating out of the area to pursue his Graduate Degree
- Mr. Reppen indicated that Servo is doing well
- Ms. Wastlund indicated that the CDA is working on its Strategic Plan
- Mayor Palm indicated that they are filming across the state on the issue of pothole and he has been asked to be part of the production
- Mr. Bowers indicated that the Village of West Baraboo Plan Commission is taking comments on a proposed homeless shelter in the village.

d. Consideration of development of a strategic plan for BEDC

i. Ad Hoc Committee on Eastside Corridor Study

Mr. Alt indicated that no comments have been received as a result of the Eastside Plan being distributed to the area residents.

ii. Ad Hoc Committee on Business Walk

No updates on the prior Business Walk

VII. New Business

a. Discussion of Business Walk for 2020.

Staff indicated that if BEDC would like to schedule a second Business Walk for 2020 that we should indicate that soon. Staff will begin to coordinate the process.

VIII. Update Partner Presentation Schedule

Speakers will be scheduled for every other month. The next speaker will be the Sauk County Sheriff. Other speakers will be regarding agriculture and water resources

IX. Commissioner and City Staff comments

Ms. Wastlund asked on how resident are being informed regarding BEDC activities.

Mr. Bowers indicated that the High School has its own Food Pantry.

X9

Adjournment

Motion to adjourn the meeting was made at 7:10 pm.

Bingle (1); Wastlund (2)

Aye: All via voice vote

Nay: None

Jim Bowers

Chairperson

Patrick Cannon

Recorder

Minutes**Baraboo District Ambulance Commission
Finance Ad Hoc Committee**

The February 27, 2019 meeting of the Ad Hoc Committee was called to order by Puttkamer at 6:45 pm. Puttkamer confirmed that the meeting had been posted in compliance with the Open Meeting Law.

Committee members present: Petty and Puttkamer. Also present: Otto, Sechler, Snow

Approval of Agenda

- The agenda was adopted with a motion made by Petty, seconded by Puttkamer. Voice vote, all ayes. Motion carried.

Approval of Previous Minutes

- A motion to approve the January 23, 2019 minutes was made by Petty, seconded by Puttkamer. Voice vote, all ayes. Motion carried.

Public Invited to Speak

- No public comments.

Appearances / Announcements / Correspondence / Reports

- None

New Business

1. Approve check details and online payments for January 13, 2019 – February 16, 2019 in the amount of \$187,923.39. A motion to approve as presented was made by Petty, seconded by Puttkamer. Voice vote, all ayes. Motion carried.
1. Approve write-offs in the amount of: \$24,081.30.
A motion to approve as presented was made by Petty, seconded by Puttkamer. Voice vote, all ayes. Motion carried.

Additional Comments & Future Agenda Items

- None

Adjournment

There being no further business to come before the Committee, a motion to adjourn was made by Petty, seconded by Puttkamer. Voice vote, motion carried at 6:50 pm.

Respectfully submitted,

Dana Sechler, Chief / EMS Director
Baraboo District Ambulance Service

Baraboo District Ambulance Commission

The February 27, 2019 meeting of the Baraboo District Ambulance Service Commission was called to order by Dahlke at 7:00 pm.

Commissioners present: Dave Dahlke, Dr. Kacey Kronenfeld (via phone), Erik Larson, Darlene Otto, Joel Petty, Randy Puttkamer, Scott Sloan, Tim Stieve, Terry Turnquist, and Phil Wedekind
Also present were: Attorney Maffei, Chief Sechler, Deputy Chief Rago, Captain Koepp, Snow, Vande Hei, and Woodstock

Dahlke noted that the meeting had been posted in compliance with the Open Meeting Law.

Adoption of Agenda

- The agenda was adopted by a motion made by Sloan, seconded by Puttkamer. Voice vote, all ayes. Motion carried.

Approval of Previous Minutes

- A motion to approve the January 23, 2019 minutes was made by Sloan, seconded by Larson. Voice vote, all ayes. Motion carried.

Public Invited to Speak

1. None

Appearances/Announcements/Correspondence

2. None

Reports

1. Legal Counsel Report – No report.
2. Treasurer's Report – No report.
3. President's Report – No report.
4. Chief's Report – Sechler reviewed the written report that was submitted in the Commission packet.

Consent Agenda

1. Approve check details and online payments for January 13 – February 16, 2019 in the amount of \$187,923.39.
2. Approve write-offs in the amount of \$24,081.30.
A motion to approve as presented was made by Wedekind seconded by Sloan. Voice vote, all ayes. Motion carried.

Old Business

1. Discussion was tabled on the proposal for a new facility / station to be shared by Baraboo Fire and Baraboo EMS. Petty volunteered to meet with city representatives to determine any expectations that they may have. This item will be placed on the agenda for the next Commission meeting.
2. Discussion occurred on the proposed final changes for the Bariatric ambulance. After reviewing the proposed changes, the consensus of the Commission was to have as many options as possible on the new Bariatric ambulance match the current Demer's ambulance (572). The Commission discussed the two options to include a Stryker Power-LOAD cot retention system for the ambulance, and unanimously decided against the purchase of the Stryker Power-LOAD for the ambulance.

Baraboo District Ambulance Commission

A motion was made by Sloan, seconded by Larson to approve the final changes that were listed for the Bariatric ambulance, with an approved contracted price not to exceed \$232,000.00. Voice vote, all ayes. Motion carried.

New Business

1. None

Commissioner Comments & Future Agenda Items

- Please mark your calendars for the next Commission meetings, which will be the following:
 - March 27, 2019
 - No meeting scheduled in April
 - May 22, 2019

Adjournment

- Motion to adjourn by Sloan, seconded by Petty at 7:37 pm. Voice vote, all ayes. Motion carried.

Respectfully Submitted,

Dana Sechler, Chief / EMS Director
Baraboo District Ambulance Service



BID Parking Lot Committee

BID Parking Committee Meeting Minutes:

Date: 3-14-2019

Location: The Jewelers Edge

Members in Attendance: Sarah Fay, Sheila Byberg

The meeting was called to order at 9:40am and noted compliance with the Open Meeting law

Meeting Minutes:

Moved by Byberg, seconded by Fay and unanimously carried to approve the minutes from last meeting

Agenda: Moved by Byberg, seconded by Fay and unanimously carried to approve the agenda as presented

- I. Review budget and spending to be done in 2019
- II. RFP for weed removal
 - a. Landscape Techniques
 - b. Red Shed
 - c. Gatehouse Gardens
 - d. Others?

A motion to adjourn was made by Byberg, seconded by Fay. Meeting adjourned at 10:50am

Respectfully Submitted by:

Sarah Fay, Parking Lot Committee Chairperson